

Portland Town Council
2025-26 Budget

Allotments

2022/23 Budget	2023/24 Budget	2023/24 Actual	Code	Detail Code	2024/2025 Budget	2025/2026 Budget	Notes
Expenditure	£600.00	£0.00	58	Repairs & Maintenance	£1,000.00	£1,000.00	No inflation
	£300.00	£897.00	56	Rent	£600.00	£600.00	No inflation
£2,000.00	£900.00	£897.00		Total Expenditure	£1,600.00	£1,600.00	
Income							
-£2,000.00	-£1,512.00	-£1,490.60		Total Income	-£1,720.00	-£1,780.00	Increased per rod to £7.50
£0.00	-£612.00	-£593.60		Total Net	-£120.00	-£180.00	

Bereavement Services

2022/23 Budget	2023/24 Budget	2023/24 Actual	Code	Detail Code	2024/2025 Budget	2025/2026 Budget	Notes
Expenditure	£3,000.00	£3,422.00	16	Hire of Plant Equipment	£3,500.00	£3,500.00	No inflation
	£2,000.00	£1,407.89	17	Memorial Purchases	£2,100.00	£2,100.00	No inflation
	£1,000.00	£1,504.20	18	General Expenses	£1,500.00	£2,000.00	Increased for repairs and maintenance.
	£100.00	£95.00	73	Membership/Subscriptions	£110.00	£110.00	No inflation
				H & S Inspections	£500.00	£500.00	No inflation
				Headstone Inspections	£1,000.00	£1,000.00	No inflation. To go into Reserve for 5 yearly inspections
				New Equipment		£0.00	
£16,800.00	£6,100.00	£6,429.09		Total Expenditure	£8,710.00	£9,210.00	
Income							
-£25,000.00	-£19,000.00	-£33,370.00		Total Income	-£21,500.00	-£22,000.00	
-£8,200.00	-£12,900.00	-£26,940.91		Total Net	-£12,790.00	-£12,790.00	

Car Parks

2022/23 Budget	2023/24 Budget	2023/24 Actual	Code	Detail Code	2024/2025 Budget	2025/2026 Budget	Notes
Expenditure		£5,199.55	62	Business Rates	£4,000.00	£4,220.00	3% increase on actual
		£3,972.49	63	General Expenses	£0.00	£0.00	
				Repairs & Maintenance	£2,000.00	£2,000.00	No inflation
				Rent	£600.00	£600.00	No inflation. Church Ope
		£2,000.00	167	Administration and Legal	£5,900.00	£5,000.00	Civil Enforcement plus Off-street parking order
		£306.66	70	Water Rates		£250.00	New
£15,000.00	£10,000.00	£11,478.70		Total Expenditure	£12,500.00	£12,070.00	
Income							
-£8,000.00	£0.00			Total Income	-£1,500.00	-£1,550.00	3% increase. Concessions Income
£7,000.00	£10,000.00			Total Net	£11,000.00	£10,520.00	

Civic

2022/23 Budget	2023/24 Budget	2023/24 Actual	Code	Detail Code	2024/2025 Budget	2025/2026 Budget	Notes
Expenditure	£1,000.00	-£350.00	6	Mayor's Allowance	£1,050.00	£1,050.00	No inflation
	£100.00	£0.00	137	Chaplain	£105.00	£105.00	No inflation
	£500.00	£500.00	138	Deputy Mayor's Allowance	£525.00	£525.00	No inflation
	£1,550.00	£2,135.26	7	Civic Events	£1,620.00	£1,620.00	No inflation
£3,150.00	£3,150.00	£2,285.26		Total Expenditure	£3,300.00	£3,300.00	

Community Funds

2022/23 Budget	2023/24 Budget	2023/24 Actual	Code	Detail Code	2024/2025 Budget	2025/2026 Budget	Notes
Expenditure	£2,000.00	£1,500.00	84	Grants	£2,100.00	£4,500.00	Museum budget merged with grant budget.
	£3,000.00	£3,000.00	103	Museum	£3,150.00		See above
	£15,000.00	£15,000.00	120	ICA	£15,000.00	£15,000.00	Fixed amount (5 years until 31st Aug 2026)
	£20,000.00	£19,965.00	103	School Meal Donation	£20,000.00	£19,000.00	S & F School Meals Initiative.
				Youth Council	£1,500.00	£1,000.00	Reduced
£30,000.00	£40,000.00	£39,465.00		Total Expenditure	£41,750.00	£39,500.00	

Elections

2022/23 Budget	2023/24 Budget	2023/24 Actual	Code	Detail Code	2024/2025 Budget	Proposed 2025/2026 (Budget WG)	Notes
Expenditure	£2,500.00	£0.00	139	Elections	£5,000.00	£2,000.00	Election Tool
	£2,500.00	£0.00		Total Expenditure	£5,000.00	£2,000.00	

Events

2022/23 Budget	2023/24 Budget	2023/24 Actual	Code	Detail Code	2024/2025 Budget	2025/2026 Budget	Notes
Expenditure			118	Events	£8,500.00	£8,000.00	Sparkle £2K, VE £2.5K, Xmas Lights/ Trees £3K, Remembrance £500.
£11,250.00	£8,000.00	£11,517.22		Total Expenditure	£8,500.00	£8,000.00	
Income							
	-£1,000.00	-£1,230.68		Total Income	-£1,000.00	-£1,000.00	
£11,250.00	£7,000.00	£10,286.54		Total Net	£7,500.00	£7,000.00	

Green Spaces

2022/23 Budget	2023/24 Budget	2023/24 Actual	Code	Detail Code	2024/2025 Budget	2025/2026 Budget	Notes
Expenditure	£3,500.00	£2,232.24	19	Vehicle Fuel	£3,675.00	£3,675.00	No inflation
			20	Vehicle Repairs & Renewals	£0.00	£1,000.00	Responsible for the flatbed
			21	Vehicle Tax & Insurance			
	£2,000.00	£1,998.26	22	Plants & Compost	£3,000.00	£3,000.00	No inflation
	£1,500.00	£1,490.62	23	Tools	£1,575.00	£1,500.00	Reduced
	£2,000.00	£1,276.34	25	PPE/Workwear	£2,100.00	£2,000.00	Reduced
	£7,000.00	£5,965.41	26	Grass Cutting	£7,350.00	£5,000.00	Contract
	£8,500.00	£9,494.20	33	Repairs & Renewals	£8,925.00	£9,000.00	3% increase
	£11,000.00	£4,275.12	68	Vehicle Hire	£5,100.00	£7,750.00	Annual cost for vehicles.
	£3,000.00	£4,042.60	110	Waste Management	£4,000.00	£4,750.00	Increased
				Tree Surveys	£1,000.00	£1,000.00	To reserves
		£1,155.60	129	Consumables			
		£535.60	128	Hardware			
		£146.07	106	Staff Expense			
				Lawn Mower		£4,570.00	Lease
				Dry Stone Walling		£500.00	
£37,680.00	£38,500.00	£32,612.06		Total Expenditure	£36,725.00	£43,745.00	

Insurance

2022/23 Budget	2023/24 Budget	2023/24 Actual	Code	Detail Code	2024/2025 Budget	2025/2026 Budget	Notes
Expenditure			4		£700.00	£500.00	
			100	Insurance	£6,100.00	£9,170.00	10% increased based on estimated annual costs following reinstatement of assets.
£6,000.00	£6,000.00	£4,830.57		Total Expenditure	£6,800.00	£9,670.00	£0.00

IT & Comms

2022/23 Budget	2023/24 Budget	2023/24 Actual	Code	Detail Code	2024/2025 Budget	2025/2026 Budget	Notes
Expenditure	£504.00	£420.00	9	Internet Services	£530.00	£600.00	Contract plus equipment
	£1,152.00	£1,284.52	10	Telephony	£1,210.00	£1,400.00	Contract plus equipment
	£984.00	£1,267.29	11	Mobile Phones	£1,350.00	£1,400.00	3% increase.
	£5,380.00	£4,936.67	12	IT Service Contract	£5,650.00	£5,000.00	Contract
	£500.00	£345.08	13	Equipment (Reserve)	£3,000.00	£1,000.00	IT equipment from ringfenced reserves
	£535.20	£58.55	14	Website	£570.00	£500.00	Reduced
	£3,340.00	£3,533.27	15	Licenses	£3,510.00	£3,620.00	3% increase
	£1,920.00	£1,509.74	72	Software	£2,020.00	£3,200.00	Includes Scribe software - Bookings, Allotments and Assets.
				Branding and Promotions		£500.00	For attending events/promotions
£12,250.00	£14,315.20	£13,355.12		Total Expenditure	£17,840.00	£17,220.00	

Office Admin

2022/23 Budget	2023/24 Budget	2023/24 Actual	Code	Detail Code	2024/2025 Budget	2025/2026 Budget	Notes
Expenditure	£1,000.00	£853.64	30	Stationery	£1,050.00	£1,000.00	Reduced
	£170.00	£246.06	31	Postage	£350.00	£350.00	No inflation
	£1,500.00	£2,432.69	32	Photocopying	£1,800.00	£1,800.00	
	£500.00	£195.95	69	Office Furniture	£525.00	£500.00	Reduced
	£1,000.00	£1,589.35	77	Advertising	£2,000.00	£2,000.00	No inflation
	£557.00	£80.00	107	Annual Subscription	£700.00	£800.00	3% increase on actual
		£126.31	123	Sundry Expense		£250.00	Hospitality
£3,150.00	£4,727.00	£5,524.00		Total Expenditure	£6,425.00	£6,700.00	£0.00

Other Assets

2022/23 Budget	2023/24 Budget	2023/24 Actual	Code	Detail Code	2024/2025 Budget	2025/2026 Budget	Notes
Expenditure	£530.00	£843.05	141	Clock Easton	£400.00	£400.00	No inflation
	£1,000.00	£348.53	142	Easton Gardens	£1,050.00	£500.00	Reduced
	£400.00	£341.80	143	Greenhouse Vic Gardens	£420.00	£400.00	Reduced
	£590.00	£155.89	144	Grove Road Portacabin	£620.00	£300.00	Reduced
	£630.00	£2,375.36	145	Roundabout Vic	£660.00	£400.00	Reduced
	£920.00	£1,682.08	145	Victoria Gardens	£970.00	£1,000.00	3% increase
	£5,000.00	£415.07	147	Repairs & Renewals	£5,250.00	£5,410.00	3% increase
	£0.00			Cenotaph		£1,000.00	Regular maintenance
£3,150.00	£9,070.00	£6,161.78		Total Expenditure	£9,370.00	£9,410.00	

Payroll

2022/23 Budget	2023/24 Budget	2023/24 Actual	Code	Detail Code	2024/2025 Budget	2025/2026 Budget	Notes
Expenditure	£300,000.00	£280,837.23		Payroll	£319,500.00	£360,000.00	
	£0.00	£434.70	83	Mileage	£500.00	£500.00	
		£24.30	163	Referalls			
£271,575.00	£300,000.00	£281,296.23		Total Expenditure	£320,000.00	£360,500.00	

Play Parks & Gardens

2022/23 Budget	2023/24 Budget	2023/24 Actual	Code	Detail Code	2024/2025 Budget	2025/2026 Budget	Notes
Expenditure			1	New Equipment			Funded through CIL and Reserves
	£10,000.00	£12,155.11	2	Repairs	£10,500.00	£10,820.00	3% increase
	£1,500.00	£1,071.00	3	Inspections	£2,000.00	£560.00	Reduced. In house inspections
	£5.00	£5.00	109	Rent	£5.00	£5.00	Church Lane
£17,850.00	£11,505.00	£13,231.11		Total Expenditure	£12,505.00	£11,385.00	

Planning

2022/23 Budget	2023/24 Budget	2023/24 Actual	Code	Detail Code	2024/2025 Budget	2025/2026 Budget	Notes
Expenditure			140	Surveys & Appeals	£2,000.00	£1,000.00	To include surveys, appeals and SIDs. Reduced
	£1,000.00	£0.00		Total Expenditure	£2,000.00	£1,000.00	

Portland Community Venue

2022/23 Budget	2023/24 Budget	2023/24 Actual	Code	Detail Code	2024/2025 Budget	2025/2026 Budget	Notes
Expenditure	£930.00	£1,269.72	46	Water Rates	£1,200.00	£1,240.00	3% increase
	£9,000.00	£12,183.24	47	Electric	£8,500.00	£8,500.00	No inflation
	£4,000.00	£1,342.73	48	Gas	£4,200.00	£4,200.00	No inflation
	£1,500.00	£10,368.82	49	Repairs & Renewals	£5,000.00	£5,850.00	Age of building. Known maintenance - repairs and replacements. Includes £700 legionella checks.
	£5,112.00	£5,027.76	50	Business Rates	£5,370.00	£5,280.00	3% increase on actual
	£200.00	£502.10	65	Consumables	£500.00	£1,000.00	Cleaning materials, toilet rolls etc. Increased based on actual spend.
		£144.45	131	Sanitary Disposal			
		£634.62	155	Building Alarm			See Office Admin - Subscriptions
£7,216.00	£20,742.00	£31,473.44		Total Expenditure	£24,770.00	£26,070.00	
Income							
-£21,000.00	-£27,680.00	-£27,948.84		Total Income	-£30,000.00	-£26,070.00	
-£13,784.00	-£6,938.00	£3,524.60		Total Net	-£5,230.00	£0.00	

Professional Fees

2022/23 Budget	2023/24 Budget	2023/24 Actual	Code	Detail Code	2024/2025 Budget	2025/2026 Budget	Notes
Expenditure	£3,000.00	£3,134.66	27	Audit	£3,150.00	£3,000.00	Reduced based on actuals
	£300.00	£285.00	28	Payroll	£315.00	£330.00	3% increase
	£5,000.00	£0.00	29	Legal Fees	£10,000.00	£10,000.00	No inflation
	£3,784.13	£2,973.27	88	Annual Subscription	£5,170.00	£5,640.00	SLCC, WorkNest, DAPTC, Keep Britain Tidy
		£13,476.58	92	Professional Fees			
		£160.50		Bank Charges	£250.00	£260.00	3% increase
				Land Registry Search Fees	£250.00	£150.00	Reduced. Searches for land ownership etc
£10,000.00	£12,084.13	£20,030.01		Total Expenditure	£19,135.00	£19,380.00	

Prudent Reserve

2022/23 Budget	2023/24 Budget	2023/24 Actual	Code	Detail Code	2024/2025 Budget	2025/2026 Budget	Notes
Expenditure	£8,000.00	£8,000.00	148	Prudent Reserve	£7,800.00	£10,115.00	
	£8,000.00	£8,000.00		Total Expenditure	£7,800.00	£10,115.00	£0.00

Public Works Loan

2022/23 Budget	2023/24 Budget	2023/24 Actual	Code	Detail Code	2024/2025 Budget	2025/2026 Budget	Notes
Expenditure	£13,784.00	£13,784.00	93	Loan Payment	£13,784.00	£13,784.00	Fixed
	£13,784.00	£13,784.00		Total Expenditure	£13,784.00	£13,784.00	

Rents Income

2022/23 Budget	2023/24 Budget	2023/24 Actual	Code	Detail Code	2024/2025 Budget	2025/2026 Budget	Notes
Expenditure							
				Total Expenditure			
Income				Rental 1	-£4,655.00	-£4,655.00	
				Rental 2	-£250.00	-£250.00	
				Rental 3	-£75.00	-£75.00	
				Rental 4	-£200.00	-£280.00	
				Rental 5	-£3,750.00	-£3,940.00	
	-£4,981.00	-£10,885.63		Total Income	-£8,930.00	-£9,200.00	

Toilets - Service Contracts etc

2022/23 Budget	2023/24 Budget	2023/24 Actual	Code	Detail Code	2024/2025 Budget	2025/2026 Budget	Notes
Expenditure	£33,658.00	£31,625.61	64	Cleaning & Consumables	£36,000.00	£34,680.00	Cleaning contract and consumables. No fogging.
	£3,036.00	£2,088.80	89	Legionella Testing	£3,200.00	£5,300.00	Increased
	£1,928.00	£1,928.00	90	Service Plan	£2,025.00	£2,025.00	No inflation
	£5,000.00	£3,191.60	112	Maintenance & Repairs	£5,250.00	£5,410.00	Increased
£49,832.00	£43,622.00	£38,834.01		Total Expenditure	£46,475.00	£47,415.00	

Toilets - Portland Bill

2022/23 Budget	2023/24 Budget	2023/24 Actual	Code	Detail Code	2024/2025 Budget	2025/2026 Budget	Notes
Expenditure	£159.00	£393.06	116	Sanitary Disposal	£400.00	£420.00	3% increase
	£2,506.00	£620.83	36	Repairs & Maintenance	£2,600.00	£2,600.00	No inflation
	£2,880.00	£1,503.03	35	Electric	£2,000.00	£1,800.00	Reduced
	£12,100.00	£2,907.43	34	Water	£6,000.00	£4,000.00	Reduced
	£80.00		154	License			
	£17,645.00	£5,504.35		Total Expenditure	£11,000.00	£8,820.00	

Toilets - Easton/Fortuneswell/Yeates

2022/23 Budget	2023/24 Budget	2023/24 Actual	Code	Detail Code	2024/2025 Budget	2025/2026 Budget	Notes
Expenditure	£383.20	£240.21	132	Sanitary Disposal	£430.00	£460.00	3% increase
	£4,852.00	£1,520.78	45	Repairs & Maintenance	£5,400.00	£4,400.00	No inflation
	£2,640.00	£2,999.54	44	Electric	£2,950.00	£1,950.00	Reduced
	£6,904.00	£1,972.07	43	Water	£2,220.00	£2,000.00	No inflation
	£14,779.20	£6,732.60		Total Expenditure	£11,000.00	£8,810.00	

Training

2022/23 Budget	2023/24 Budget	2023/24 Actual	Code	Detail Code	2024/2025 Budget	2025/2026 Budget	Notes
Expenditure	£5,250.00	£3,021.90	8	Training	£5,520.00	£5,520.00	No inflation
£5,250.00	£5,250.00	£3,021.90		Total Expenditure	£5,520.00	£5,520.00	

Waste Management

2022/23 Budget	2023/24 Budget	2023/24 Actual	Code	Detail Code	2024/2025 Budget	2025/2026 Budget	Notes
Expenditure	£7,250.00	£5,066.90	71	Waste Management	£7,650.00	£5,000.00	Reduced
£7,250.00	£7,250.00	£5,066.90		Total Expenditure	£7,650.00	£5,000.00	