

Portland Town Council

Prepared by: _____

Date: _____

Name and Role (Clerk/RFO etc)

Approved by: _____

Date: _____

Name and Role (RFO/Chair of Finance etc)

A	Bank Reconciliation at 31/03/2026		
	Cash in Hand 01/04/2025		586,245.22
	ADD Receipts 01/04/2025 - 31/03/2026		758,260.07
	SUBTRACT Payments 01/04/2025 - 31/03/2026		1,344,505.29
	Cash in Hand 31/03/2026 (per Cash Book)		738,023.96
B	606,481.33		
	Cash in hand per Bank Statements		
	Petty Cash 31/03/2026	0.00	
	01 - Unity Trust Bank 31/03/2026	134,645.42	
	Lloyds Bank 31/03/2026	18,044.32	
	Instant Saver Unity Bank 31/03/2026	402,724.68	
	Mayor's Fund 31/03/2026	572.44	
	Lloyds Saving Account - Instant Ac 31/03/2026	50,494.47	
			606,481.33
	Less unrepresented payments		
B			606,481.33
	Plus unrepresented receipts		
	Adjusted Bank Balance		606,481.33
	A = B Checks out OK		