

Portland Town Council

Prepared by: _____
Name and Role (Clerk/RFO etc)

Date: _____

Approved by: _____
Name and Role (RFO/Chair of Finance etc)

Date: _____

A	Bank Reconciliation at 31/03/2024		
	Cash in Hand 01/04/2023		356,312.69
	ADD Receipts 01/04/2023 - 31/03/2024		717,728.61
	SUBTRACT Payments 01/04/2023 - 31/03/2024		1,074,041.30
	Cash in Hand 31/03/2024 (per Cash Book)		624,389.84
B			449,651.46
	Cash in hand per Bank Statements		
	Petty Cash 31/03/2024	126.47	
	01 - Unity Trust Bank 31/03/2024	129,798.87	
	Lloyds Bank 31/03/2024	14,252.29	
	Instant Saver Unity Bank 31/03/2024	304,759.98	
	Mayor's Fund 31/03/2024	713.85	
			449,651.46
	Less unrepresented payments		
			449,651.46
	Plus unrepresented receipts		
B	Adjusted Bank Balance		449,651.46
	A = B Checks out OK		