

PORTLAND TOWN COUNCIL

Council Offices
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6th February 2020

Dear Councillor

You are hereby summoned to attend a **FULL COUNCIL MEETING** of **PORTLAND TOWN COUNCIL**, to be held in the **PORTLAND COMMUNITY VENUE** on **WEDNESDAY, 12th FEBRUARY 2020**, commencing at **7.00 pm** when the business set out below will be transacted.

Please inform the Clerk if you are unable to attend.

It should be noted that it is the Council's intention that all meetings of the Council and its Committees be recorded aurally.

Yours faithfully

Karon McFarlane
Town Clerk

Agenda

1. Chairman's Welcome

2. Prayers

To be taken by the Mayor's Chaplain – Mrs Paula Brown

3. Presentation by Helen Persey – Update on Portland Hospital

4. Apologies for Absence

To approve apologies of absence.

5. Declarations of Interest

To receive any declarations from Councillors or Officers of personal or prejudicial interests regarding matters to be considered at this meeting, together with a statement on the nature of those interests.

6. To Approve the Minutes of the Meeting Held on 15th January 2020

To approve the minutes of the meeting held on 15th January 2020 as a true and accurate record of the meeting – Copy attached.

7. Minute Update and Matters Arising from the Minutes

To receive any updates or matters arising from the minutes of the Full Council Meeting of 15th January 2020.

8. Democratic Public Half Hour Open Forum

To receive questions from Members of the Public.

9. Chairman's Update

To receive updates from the Chairman.

10. Town Mayor's Announcements

To receive announcements from the Mayor.

11. Receive Written Reports from Dorset Councillors

- a. Report attached from Cllr Kimber – Applications for Grants – see **Annex A** to this agenda.

12. Financial Matters

- a. To receive a request for the authorisation of payments to 12th February 2020 – See **Annex B** to this agenda (to follow)

13. Acceptance of Portland Neighbourhood Plan – Cllr Draper – See Annex C to this agenda.

14. Request for a letter to be sent to St Georges School – Cllr Atkins – See Annex D to this agenda.

15. Chat Benches – Cllr Harpley – See Annex E to this agenda.

16. Portland Food Bank – Update by Cllr Cocking

17. Public Toilets – Update by Cllr Kimber

18. Exclusion of Press & Public (discretionary)

“That pursuant to the provisions of Section 1(2) of the Public Bodies (Admission to Meetings) Act 1960, the press and public be excluded from

the meeting for Agenda Item(s) *** by reason of the confidential nature of the business to be transacted.”

There is no exempt business for this meeting

19. Date of Next Meeting

The Committee’s next meeting is scheduled to take place on Wednesday 11th March 2020 at Portland Community Venue, Three Yards Close, Portland at 7.00 pm.

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Annex A to Full Council Agenda
For Meeting dated 12th February 2020

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Councillors' News 17 January 2020

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- School attendance project
- Foster carers
- Joint Minerals and Waste Plans for Dorset Council and BCP Council have been adopted

Dorset Council budget 2020-21

Thank you to everyone who attended the Budget Café on Monday 13 January, which was followed by the Overview and Scrutiny meetings in the afternoon (People, Place and Resources), and Health the following day. We've had really positive feedback from attendees about the Budget Café and we'd like to thank everyone who attended for your engagement and your questions, none of which were stupid!



Dorset Council Plan drop in session

Thank you to councillors who attended the Council Plan drop in session with Cllr Wharf on Friday 10 January. In this session, Cllr Wharf and officers outlined the feedback from residents, businesses, partners and employees (over 1,600 of whom contributed their views) on the draft Council Plan, and the proposed changes to the Plan in response to this feedback. A report on the Council Plan is going to Cabinet on 28 January, and then to Full Council on 18 February. An updated version of the Council Plan document will be published with this report on Monday next week.

If you have any questions on the Council Plan, please speak to Cllr Wharf or to Bridget Downtown, Head of Services for Business Insight and Communications.

community organisations

We are looking for your thoughts on how to financially support the voluntary community sector beyond March 2021.

A total of £1.9 million has been invested to the voluntary community sector (VCS). We are reviewing our direct financial contribution as current funding arrangements are unequal, with some areas of Dorset receiving more funding than others. We want to ensure grants are fairly distributed.

[Find out more about the Voluntary Community Sector Grants Review](#)

[Read more](#)

Town and Parish Council Workshops

Dorset Council held four workshops with town and parish councils last October and November to discuss how we can best work together in future. Here's a summary of discussions and feedback from the workshops.

We are now arranging the next set of workshops for March.

[View Feedback](#)

Dorset Local Plan

As you are hopefully aware, Dorset Council has started work on producing a new Local Plan covering the whole Dorset Council area. We will be holding a workshop on 3 February 2020 for Parish councils, to provide an update on the progress that we are making in forming the strategy for the new Dorset Local Plan.

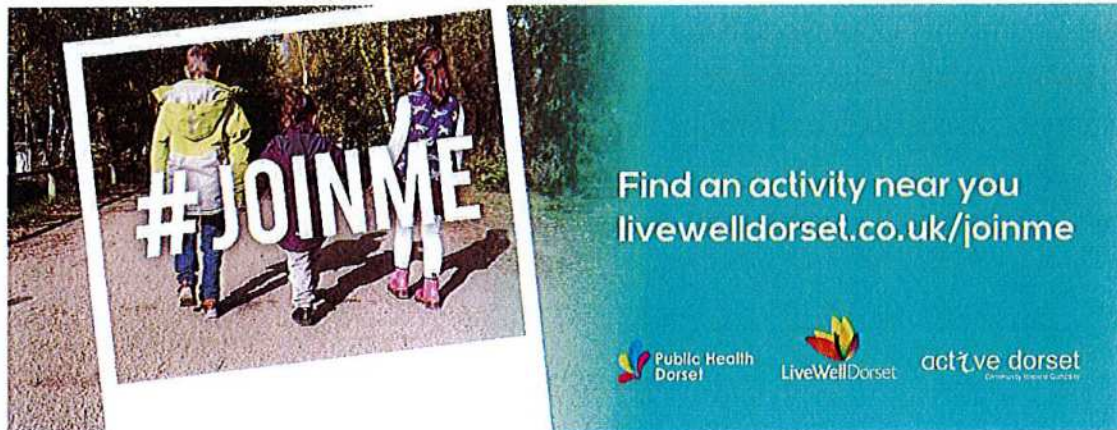
Public Health Dorset is inviting Dorset residents to embrace our county's great outdoor spaces and get active with friends and family whatever the weather.

Getting some fresh air, doing some exercise and spending some time with others is great for physical and mental health and wellbeing, especially at this time of year. The [#JoinMe webpage](#) has plenty of ideas and inspiration to get started with, including what's on at Dorset's country parks and the best National Trust walks in the area.

Anyone who signs up to #JoinMe will be in with a chance of winning an annual pass or membership to one of Dorset's country parks, so they can enjoy the great outdoors all year round.

We would love to see how people are getting active, so if you'd like to get involved please share your #JoinMe pictures with us on Twitter [@HealthyDorset](#) or Facebook at [Public Health Dorset](#).

If you would like more information or resources to help promote the campaign, please contact lucy.mears@dorsetcouncil.gov.uk.



[Read more](#)

Community funding from Dorset Council Round 4 – 'Micro' Fund re-opens!

We have a small amount of funding to allocate and invite town and parish councils to [submit their applications](#) for new or distinct projects that seek to support disadvantaged groups or communities.

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your group, or continuing ongoing costs e.g. running costs, staffing, maintenance, repairs and refurbishment.

As with the previous round applicants will need to meet the [funding criteria](#) and ensure that their project meets at least one of the council's priorities. Groups that applied previously and did not meet the funding criteria should not resubmit the same application. If you were unsuccessful, we will only consider a new and improved application from you. If you were successful in round 3 or have been awarded funding in this current round either through the main fund or the 'micro' fund' you cannot apply again for another award. Your project must either be a new project, or, a project that you are seeking to extend or add value to by extending the projects reach to include a new audience or extending delivery to include a new area or community.

For further guidance on what is eligible please view the guidance document contained in the weblink below.

The closing date for applications is midnight 9 February 2020.

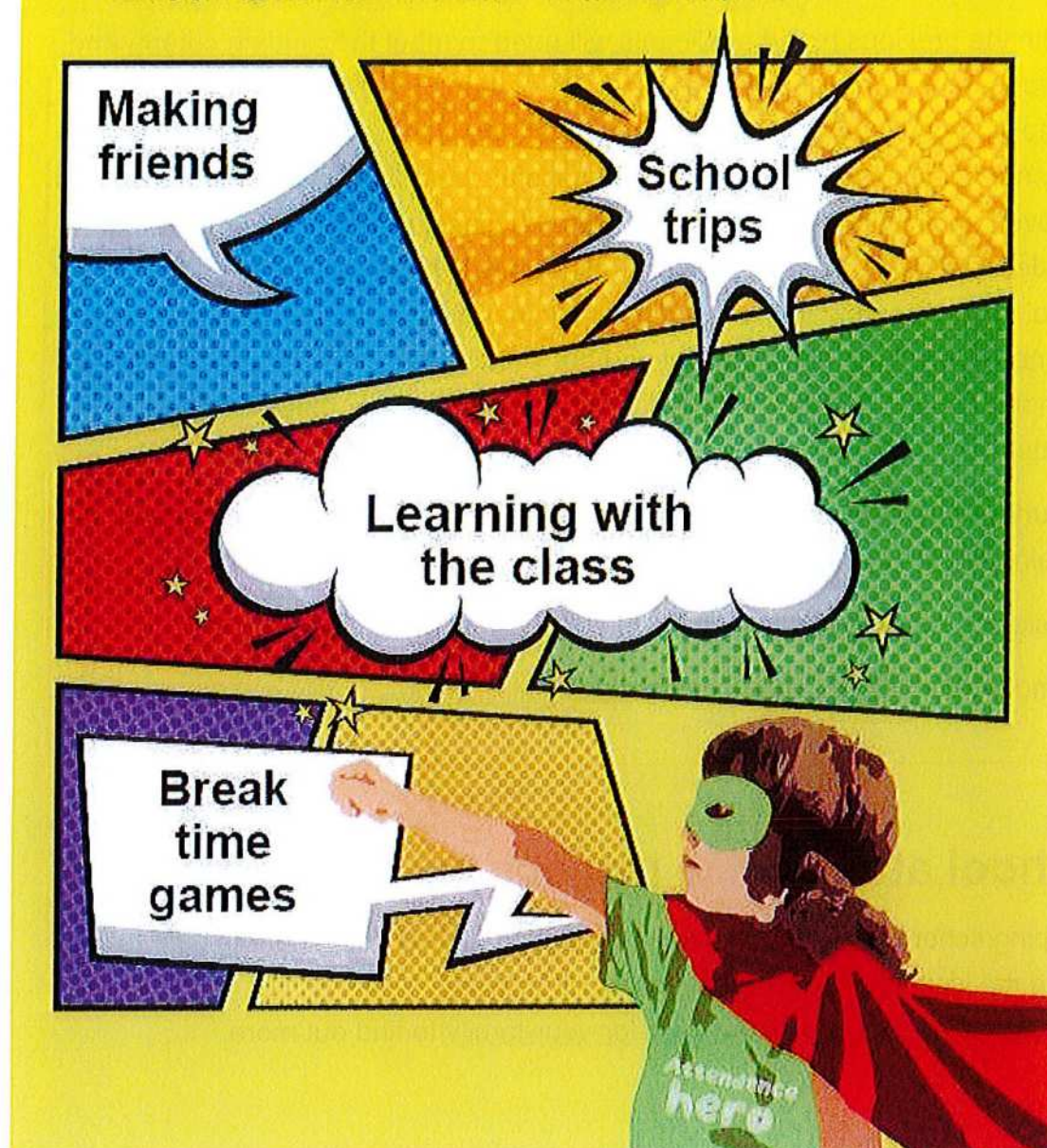
For more information, please contact ian.wells@dorsetcouncil.gov.uk.

School attendance project

Skipping school doesn't just mean missing out on lessons. There is help to tackle the issues that can affect school attendance. Visit www.dorsetcouncil.gov.uk/get-help-for-your-family to find out more.

Don't let your child be left out

Skipping school means missing out on ...



[Read more](#)

Foster carers

Are you thinking about a different challenge for the new year? Do you have a down-to-earth attitude? Do you take things in your stride and find solutions to problems? Have you thought about fostering? As a foster carer, you receive a weekly fee for your skills, plus a weekly allowance for each child you look after.

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learning on-line and other methods. These all help to develop skills and knowledge to equip you to keep children safe. Find out more about fostering for Dorset at www.FosterinDorset.com or calling 01305 225568

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Joint Minerals and Waste Plans for Dorset Council and BCP Council have been adopted

Dorset Council is responsible for preparing minerals and waste plans and determining planning applications for quarries and waste facilities, and has recently completed the Bournemouth, Christchurch, Poole and Dorset Mineral Sites Plan and Waste Plan. These are joint plans covering both Dorset Council and BCP Council, and have just been adopted by both councils. The plans identify sites for new quarries and waste management facilities to meet the needs of both authorities up to 2033 and, together with the Minerals Strategy 2014, will provide the policy basis for dealing with minerals and waste applications.

For more information on minerals and waste planning, email

mwdf@dorsetcouncil.gov.uk, call 01305 224675 or visit:

www.dorsetcouncil.gov.uk/mineral-sites

www.dorsetcouncil.gov.uk/waste-plan

Do you have suggestions for future newsletter topics?

Email comms@dorsetcouncil.gov.uk

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Portland Neighbourhood Plan

Purpose

The purpose of this paper is to provide information to Council members to inform a decision to accept the Neighbourhood Plan as modified by the Examiner so that Dorset Council can then proceed with the next stages towards progressing to a referendum.

Background

At the meeting of the Planning and Highways Advisory Committee on the 10 January 2020 a recommendation was made that the Plan as modified should be referred to the Full Town Council meeting in February 2020 for acceptance.

Subsequently and to assist members the following was circulated by the Clerk:-

- A copy of the Examiner's report
- A summary schedule setting out amendments to the policies in the submission version
- A copy of the Examiner's final comments
- A link to the Dorset Council website (Portland Neighbourhood Plan page) which includes a full set of submission documents was also referenced in the circulated email.

Recommendation

Approval is therefore sought from the Town Council to accept the Portland Neighbourhood Plan as modified.

Cllr Draper

29th January 2020

Dear Karon,

I would like to request an addition to the next Full Council meeting. I would like the Council to approve a letter to St George's School re our climate emergency policy. Parents sit outside the School with their engines running for about half an hour waiting for school to finish. Perhaps they could ask the parents to turn off their engines whilst waiting. Also perhaps on a nice day they could walk to school. This would reduce emissions. These children are coming out into the pollution from the emissions.

I pass this school twice daily. As school starts and finishes.

Thank you
Cathy Atkins

Chat Benches

I noted in the New Year's Honours list that Ashley Jones was awarded an MBE for the introduction of 'Chat Benches' <https://www.bbc.co.uk/news/uk-england-bristol-50897326> to support loneliness.

I'd like to introduce these on the Island and would like to bring it to February's full council.

I have taken the liberty of getting them costed with a draft design (see attachment); I know the logo will change and print team are aware of that and it will be a colour one instead.

I'd thought of seven in total to reflect the population of each ward

Two - Tophill East

Two - Underhill

Three - Tophill West

sited in fairly busy, residential areas with high footfall (rather than visitor areas such as Cheyne) on the benches we 'manage', in consultation with the councillors from each ward as to the best place/s.

The cost is £326.40 with us fixing, I know it hasn't been budgeted for, but was wondering if Green Spaces or CiL might absorb it?

Cllr Harpley

PORTLAND TOWN COUNCIL
TOWN COUNCIL MEETING
HELD AT 7PM ON WEDNESDAY 15th JANUARY 2020
AT PORTLAND COMMUNITY VENUE

PRESENT:

Councillors: Charlie Flack (Chair), S Harpley, J Draper, C Atkins, S Cocking, R Hughes, P Roper, C. Parkes, B Parkes, G Lewis, P Kimber and L Saunders.

IN ATTENDANCE:

4003. Chair's Welcome

The Chair welcomed all to the meeting and advised that there was no planned fire alarm testing and indicated to those present the various fire exits.

4004. Prayers

The Mayor's Chaplain Mrs Paula Brown led the meeting in a moment of reflection and prayer.

4005. Presentation by Portland for the Planet (Laura Baldwin)

A presentation was provided by Laura Baldwin on the issues of global warming, the consequences of inaction and the declaration of a climate emergency by many Councils. She went on to explain those actions that were now be undertaken on Portland and expressed a desire for Portland to be carbon zero by 2030.

Cllr Kimber requested that Portland Town Council (PTC) consider the generation of a strap line for use with the Council's logo which supported the Portland for the Planet's campaign. Cllr Draper agreed to pass this to the IT and Comms Working Group for further discussion.

4006. Apologies for Absence

Apologies for absence were received from Cllrs S West and D Thurston

4007. Declarations of Interest

No declarations of interest were declared

4008. To Approve the Minutes of the Meeting Held on 13th November 2019

With the exception of one amendment (inclusion of the date (16th October 2019) at minute 3990) the minutes of the previous meeting were agreed to be a true and accurate record of the meeting.

4009. Minute Update and Matters Arising

Cllr Saunders sought clarification on the motion relating to the Deck Chair concession with Weymouth Town Council (minute 3982). The Chair explained that the Policy and Resources Committee had, following evaluation of the evidence, decided not to continue with the concession. He added that Weymouth Town Council had been notified.

4010. Democratic Public Half Hour Open Forum

- a. Mr Paul Snow asked, 'when did the Council intended to resolve the issue of the lights being left on in Easton Gardens toilets for 24 hours a day', and in addition asked when the leaks were to be sorted. Cllr Kimber provided an update explaining that the Council were in the process of sorting it out and that a meeting of the Car Parks and Toilets Working Group was to be held shortly.

Cllr Kimber agreed that an update of the toilets would be provided with the next minutes.

- b. Mr Snow also noted that there had been a year on year increase within the precept budget for staffing costs and asked how the increased budget for the year 20/21 was to be spent. Cllr Draper explained that it was the intention of the Council to not only increase the number of office staff with a further assistant town clerk, but also to employ an apprentice.
- c. Mr Matthews wished to take the opportunity to advise of two up-coming meetings of the Portland Community Land Trust to explain the trusts involvement in the Sweethill Gardens development project.

4011. Chair's Update

The Chair reported the following:

- a. It was unfortunate that both the ladies and the gent's toilets in Easton Gardens had been vandalised and due to that extra expense was now being incurred to undertake repairs.
- b. A letter had been received from Weymouth Civic Society commending PTC on floral displays in both Victoria and Easton Gardens. He added that it was pleasing to see that the hard work put in by the gardening team was being noticed. He also advised that Castle Court had received the top award and that the windmills had also received an award.
- c. He advised that, following a discussion, the Conservation Officer had reconsidered his comments and now intended to support the planning application for the Jack Mantle memorial to be sited at Beacon Hill. The Conservation Officer had previously objected to the proposed siting suggesting that the Naval Cemetery would be a better position. He now recognised that Beacon Hill provided better access than the Naval Cemetery.
- d. Public Meeting for Local Government Review. The Chair acknowledged that it had been the intention to hold a further public meeting on the transfer of assets in January 2020 but regretted that this would now need to be delayed. He explained that action was with Dorset Council who had arranged, and then cancelled several meetings. The next meeting was planned for early February and it was hoped that an update could be provided following this meeting.

4012. Town Mayor's Announcements

The Mayor advised that she had no formal announcements to make other than she had attended numerous events over Christmas and was looking forward to continuing to attend events in the New Year.

4013. Receive written reports from and County Councillors

No written reports were received from County Councillors.

4014. Financial Matters

- a. Payments for Authorisation – A list of payments totalling £19,181.04 was submitted for authorisation. The list of payments had been circulated before the meeting and the Chair of the Policy and Resource Committee answered a series of questions from Councillors on the payments listed. (A copy of the list of payments is held at **Annex A**).

Authorisation of the payments was unanimously approved.

- i. Pre-approval for the purchase of five memorial benches (see Annex B to the Agenda)

Cllr B Parkes explained that there was a waiting list of people waiting to take up memorial benches and that sites for all five had been identified. It was agreed that the upgrade offered (at the cost of an additional £100 per bench) should not be taken up.

Resolved that purchase of five memorial benches at a cost of £2,500.00 be undertaken.

- b. Ratification of the 3rd Quarter Update of Finance

Cllr Draper referred the Councillors to Annex C of the Agenda, being the 3rd Quarter Finance Update. He added that the Policy and Resource Committee had discussed the report in depth and had recommended its acceptance. There were no questions from the Councillors.

Resolved to accept the 3rd Quarter Finance Update.

- c. Approval of draft budget and precept for financial year 2020/2021

Cllr Draper provided an explanation of the proposed budget of £380,000.00 for 2020/21. He explained that the anticipated income generated throughout the year had been taken into consideration and that there was a reduction in the number of cost centres being shown. He added that this was in line with the recommendations of the external auditor. For clarification he stated that in accepting the budget figure of £380,000 it would result in an increase in the Band D Council Task figure of 5p taking it from £1.91 per week to £1.96 per week (see **Annex B** to the minutes)

Cllr Kimber felt that Dorset Council had some money which could be made available in support of the Museum and asked that consideration be given to writing to DC asking for a donation to support the Museum.

Resolved that a letter be sent to Dorset Council seeking financial support for the Portland Museum.

For this item, as in previous years a recorded vote was required. The vote was unanimously in favour and it was recorded that the following Councillors voted in favour: C Flack, S Harpley, J Draper, C Atkins, S Cocking, R Hughes, P Roper, C. Parkes, B Parkes, G Lewis, P Kimber and L Saunders.

- d. Formal approval to award grass cutting contract

Cllr Draper stated that this item had been recommended for acceptance by the Policy and Resource Committee and that it be accepted.

Resolved to accept the proposal for award of the Grass Cutting Contract as recommended by Policy and Resource Committee.

- e. Formal approval to award waste management contract

Cllr Draper asked that this item be removed from this agenda and proposed that it be returned to the Policy and Resource Committee for further discussion.

Resolved that this item remain unactioned and that it be returned to the Policy and Resource Committee for further discussion.

- f. Formal approval to award contract for replacement of West Cliff Play Park

Cllr Draper stated that this item had been considered for acceptance at the December 2019 Policy and Resource Committee and recommended that it be accepted.

Resolved to award a contract to Sovereign at a value of £33,800 for the replacement of the West Cliff Play Park.

- g. Update on grants awarded in 2018/2019

Cllr Flack provided an update on those grants that had been awarded for 2018/19.

- h. Ratification of grants to be awarded in 2019/20

The Chair advised the proposal to award grants for 2019/2020 totalling £3,091.53– See **Annex C** attached. A vote was taken on the award of the grants with a majority vote being returned; Cllr Saunders abstained having a non-pecuniary interest in Friends of Victoria Gardens.

Resolved that the grants for 2019/202 be awarded as proposed.

- i. PTC Website – approval to award contract for re-design of website.

Cllr Roper provided background on how the procurement process had been undertaken and how the final decision had been made – see annex F to Agenda). Following questions from the Councillors it was resolved (by a unanimous vote) to accept the proposal for the award of the contract for the re-design of the PTC website at a one off cost of £3,000 and an annual cost of £400 for ongoing hosting and support.

Resolved to appoint a contract to Sites by Simon for the re-design of the PTC Website.

4015. Royal Garden Party

As outgoing Mayor, Cllr Cocking had expressed an interest in being nominated to attend the Royal Garden Party in May 2020. Her nomination was unanimously agreed.

Resolved to support the nomination for Cllr Cocking to attend the Royal Garden Party.

4016. Twinning with Holzwickede

Cllr Cocking explained that a letter had been received from Holzeickede expressing an interest in re-generating the twinning relationship. Cllr Kimber stated that Portland had long been associated with Holzeickede and added his agreement to the

proposal. Cllr Lewis asked how much a twinning agreement was likely to cost, the general consensus was that whilst the exact costs could not be quantified the costs could be kept to a minimum and it would ultimately be up to the Council to determine how much would be spent. Cllr Roper added his positive experience to the discussion.

Resolved that twinning with Holzwickede be re-established.

4017. Adoption of Gender-Neutral Terminology

Cllr Harpley requested that the Councillors consider the adoption of gender-neutral terminology as proposed in her motion issued as Annex I to the Agenda.

Following a short discussion, a vote was taken on the motion which returned a unanimous response for the adoption of gender-neutral terminology within Council documentation.

Resolved to accept and include gender-neutral terminology when the current standing orders are revised.

4018. The Giant Wall

Cllr Saunders referred the Councillors to Annex J of the Agenda which provided a history of the Giant Wall art piece. She suggested, that if the Council were in agreement that PTC take ownership of the piece and that two of the four pieces be offered to Weymouth Town Council, one to Munsty's and that one should stay in Portland Community Venue (PCV). Cllr Harpley suggested that any that were not held at the PCV should be on loan to other people rather than a permanent gift.

A question was raised on whether the originator would be happy for the art piece to be split and it was agreed that Cllr Saunders would seek advice on this issue.

Resolved that in principle the Council were happy to take ownership of the Giant Wall, but that Cllr Saunders would explore the issue further with regard to splitting it up.

4019. Portland Youth Council – Update

Cllr Cocking provided an update on the progress being made of the Portland Youth Council at Portland Academy. She was pleased that the students had taken a decision to be called Atlantic Youth Town Council – Portland, but consideration was being given to including pupils from the other school on the Island and as a result it was possible that the name this might change. She advised that a national press release was to be issued aimed, at advertising the Youth Council. She also stated that the Youth Council were to hold elections on 2nd April and that PTC Councillors would undertake counting of the votes.

4020. Hedge Planting – Royal Manor Playing Field – Update

Cllr Roper provided an update on the tree planting project on Portland. Portland for the Planet had been provided with 850 saplings free of charge and the decision had been taken to use some of these saplings to fill in the gaps in the hedge around Weston playing field. To date they have planted 358 saplings and, whilst a few gaps remained they hoped to complete the task before the end of winter. Cllr Roper added that there had been a fantastic public turnout to support this project. A question was asked regarding maintenance of the saplings including watering. He felt that given the close proximity of the cemetery, that a water supply from there could be a solution.

4021. Church Ope Theatre Pocket Park – Update

Cllr Kimber provided an update on what he believed to be an exciting project being undertaken by Portland Quarry and Sculpture Trust (PQST). Cllrs Draper and C Parkes added their positive comments and confirmed that they are also supporting the project. It was requested that PTC send a letter of support to PQST in support the application.

Resolved that the Clerk send a letter of support from PTC to PQST in support of the application.

4022. Exclusion of Press & Public (discretionary)

There were no matters to discuss.

4023. Date of Next Meeting

The Committee's next meeting is scheduled to take place on Wednesday 12th February at the Portland Community Venue at 7.00 pm.

The meeting ended at 20.45 hours.

Signed Dated.....
Chair

Portland Town Council Payments January 2020				Annex A to Minutes of Full Council Meeting Dated 15th January 2020																				27/01/2020					
Date	PV	Payee Details	Type	Amount	Payroll	Toilets	Green Spaces	Equipment	Professional Fees	Car Parks	Adverts	Grants	Audit	Hall Hire	Insurance	Facilities	Civic	Elections	Events	Projects	Training	Museum	IT COMMS	Bank Charges	PCV	Burial	VAT	Reserves	TOTAL
06/01/2020	502	water2business	DD	2864.12		2864.12																							2864.12
06/01/2020	503	water2business	DD	193.73												193.73													193.73
09/01/2020	504	Artsmiths	BACS	18.70							18.70																		18.70
15/01/2020	505	Vap	DD	24.88																			20.73				4.15	24.88	
15/01/2020	506	SWIT	DD	90.00																			75.00				15.00	90.00	
06/01/2020	507	Zen Internet	DD	50.40																			42.00				8.40	50.40	
09/01/2020	508	DAPTC	BACS	120.00																	120.00							120.00	
09/01/2020	509	DAPTC	BACS	40.00																	40.00							40.00	
09/01/2020	510	Weymouth Town Council	BACS	288.00				240.00																			48.00	288.00	
09/01/2020	511	Eagle Plant	BACS	69.48				19.95																		37.95	11.58	69.48	
09/01/2020	512	Consortium	BACS	76.76												63.96											12.80	76.76	
09/01/2020	513	Design Now	BACS	228.00																			228.00					228.00	
31/01/2020	514	Toshiba	DD	47.47												39.56											7.91	47.47	
09/01/2020	515	G Crook and Sons	BACS	336.00																						280.00	56.00	336.00	
09/01/2020	516	C&N Electrical	BACS	226.80												189.00											37.80	226.80	
09/01/2020	517	Google	DD	4.14																					4.14			4.14	
06/01/2020	518	Amazon	VISA	18.95																					15.79		3.16	18.95	
09/01/2020	519	Barrys Coaches Ltd	BACS	85.00															85.00									85.00	
09/01/2020	520	Portland Community Venue	BACS	250.00										250.00														250.00	
30/01/2020	521	Staff Salaries	BACS	6,915.59	6915.59																							6915.59	
30/01/2020	522	HMRC	BACS	2,092.58	2092.58																							2092.58	
30/01/2020	523	DC Pensions	BACS	2,484.44	2484.44																							2484.44	
09/01/2020	524	SCR Drainage	BACS	90.00		90.00																						90.00	
07/01/2020	525	Toolstation	VISA	50.96				42.46																			8.50	50.96	
07/01/2020	526	Jewson	VISA	10.15				8.46																			1.69	10.15	
08/01/2020	527	Amazon	VISA	11.98				11.98																				11.98	
08/01/2020	528	Amazon	VISA	167.40		139.50																					27.90	167.40	
21/01/2020	529	Dorset Waste Partnership	DD	351.79				284.40								67.39												351.79	
13/01/2020	530	Npower	DD	53.72				51.16																			2.56	53.72	
13/01/2020	531	Npower	DD	28.67																	27.30						1.37	28.67	
18/01/2020	532	SWIT	DD	136.80																			114.00				22.80	136.80	
18/01/2020	533	R McCulloch	BACS	45.00				45.00																				45.00	
20/01/2020	534	Wex Europe	DD	113.18				94.32																			18.86	113.18	
15/01/2020	535	Land Registry	VISA	3.00												3.00												3.00	
16/01/2020	536	Elite Playground Inspections	BACS	360.00				300.00																			60.00	360.00	
16/01/2020	537	Aster Group	BACS	1,018.00				1018.00																				1018.00	
14/01/2020	538	OHE Horticulture Ltd	VISA	215.35				179.46																			35.89	215.35	
				19,181.04	11,492.61	3,093.62	2,295.19	0.00	0.00	0.00	18.70	0.00	0.00	250.00	0.00	556.64	0.00	0.00	85.00	27.30	160.00	0.00	479.73	0.00	19.93	317.95	384.37	0.00	19181.04

Annex B to Minutes of the Full Council Meeting
Dated 15th January 2020

Portland Town Council I&E 20/21					
	£	£			£
	Precept 19/20	Expenditure 20/21	Funding 20/21		Precept 20/21
Payroll	156000.00	200000.00	0.00		200000.00
Toilets*	65000.00	50000.00	0.00		50000.00
Green Spaces*	40000.00	42000.00	2000.00	s106 Officers Field	40000.00
Play Parks*	0.00	20000.00	0.00		20000.00
Equipment	25500.00	0.00	0.00		0.00
Professional Fees*	18600.00	7000.00	0.00		7000.00
Car Parks	7500.00	4000.00	4000.00	Car Park Rent	0.00
Advertisements	1200.00	0.00	0.00		0.00
Grants*	500.00	1500.00	1500.00	Grant Reserves	0.00
Audit	1500.00	0.00	0.00		0.00
Hall Hire	1000.00	0.00	0.00		0.00
Insurance	4600.00	4000.00	0.00		4000.00
Council Administration*	18000.00	13000.00	0.00		13000.00
Civic*	3000.00	3000.00	0.00		3000.00
Elections	3800.00	0.00	0.00		0.00
Events	1000.00	5000.00	0.00		5000.00
Clocks and monuments	8000.00	0.00	0.00		0.00
Training*	1000.00	6000.00	0.00		6000.00
Museum*	5000.00	5000.00	0.00		5000.00
IT and Comms*	1200.00	5000.00	0.00		5000.00
Business Rates*	0.00	21000.00	4000.00	Car Park Rent	17000.00
Waste Management*	0.00	5000.00	0.00		5000.00
Cemetery	0.00	15000.00	15000.00	Burial Fees	0.00
PCV		20000.00	20000.00	Hall Hire	0.00
Allotments		1500.00	1500.00		0.00
Bank Charges	200.00	0.00	0.00		0.00
	362600.00	428000.00	48000.00	0.00	380000.00

Portland Town Council Grant Awards 2019/20

It has been agreed that the following amounts be awarded as detailed below:

Requestee	Requirement	Awarded
National Coastwatch	Replacement of Windscreen Wipers	£ 500.00
Grove Prison Museum	Belt Buckle	£ 260.00
Friends of Victoria Gardens	Performance Space	£1,000.00
Weymouth Brass Band	Music Stands and Portable PA System	£ 200.00
Island Leg Club	Equipment and Laptop	£ 431.53
Portland Sea Cadets	Unit Headquarters Building	£ 500.00
Portland Camera Club	Replacement Projector	£ 200.00

Total Grant Fund Available: £3,302.50

Total Awarded: £3,091.53