

PORTLAND TOWN COUNCIL

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13th April 2016

Dear Councillor

You are hereby summoned to attend the **TOWN COUNCIL MEETING**, to be held in **PETER TRIM HALL, ST. GEORGE'S CENTRE, REFORNE**, on **WEDNESDAY, 20TH APRIL 2016**, commencing at **7.00 pm** when the business set out below will be transacted.

It should be noted that it is the Council's intention that all meetings of the Council and its Committees be recorded aurally.

Yours faithfully

Ian Looker
Town Clerk

AGENDA

- 1. Chairman's Welcome**
- 2. Prayers**
- 3. Apologies for Absence**
- 4. Declarations of Interest** – to receive any declarations from Councillors or Officers of personal or prejudicial interests regarding matters to be considered at this meeting, together with a statement on the nature of those interests.
- 5. Open Forum**
 - a) Police Question Time
 - b) Public Half-Hour
 - c) Reports from Borough and County Councillors
- 6. Minutes**
 - a) **Minutes of the Town Council Meeting 16th March 2016**
 - b) **Minutes of the Annual Town Meeting, 6th April 2016**
(attached)
- 7. Minute Update and Matters Arising from the Minutes** (see attached)
- 8. Written Questions for the Chairman**
- 9. Town Mayor's Announcements**
- 10. Financial Matters**
 - a) **Payments for Authorisation** (to follow)
 - b) **2015/16 Financial Report to 31st March 2016**
(attached)
- 11. Council Offices** – to receive update reports and consider any actions necessary concerning:-
 - a) **Possible Financial Offer from Weymouth & Portland Borough Council**
 - b) **Report on Open Day and Auction**
 - c) **Exit Strategy Working Group** (see attached)

12. **West Weares** – to receive any further updates and consider taking responsibility for maintenance items (see attached)
13. **Grant Funding Assistance** – to receive a report and consider funding of various project proposals (see attached)
14. **Neighbourhood Plan** – to consider applying for further grant support (see attached)
15. **Youth Work on the Island** – to consider what support might be given to current and future initiatives (see attached)
16. **Mobile Library Consultation** – to consider a response (see attached)
17. **Council's Use of Facebook** – to receive a report from the Assistant Clerk and consider a response (see attached)
18. **Code of Conduct Training** – to consider whether there is still a requirement (see attached)
19. **Town Plan** – to consider a request made at the Annual Town Meeting that the Council produce a new Town Plan (see attached)
20. **Reports from Representatives to Outside Bodies and Voluntary Posts** (no written reports received)
21. **Councillors' News from the Wards** – to receive reports
22. **Items for Future Agendas** – to receive suggestions
23. **Exclusion of Press & Public** (discretionary)
“That pursuant to the provisions of Section 1(2) of the Public Bodies (Admission to Meetings) Act 1960, the press and public be excluded from the meeting for Agenda Item(s) ... by reason of the confidential nature of the business to be transacted.”
24. **Salary Increment** – to approve an annual increment of one Spinal Column Point for a particular member of staff (see confidential attachment)

25. Date of Next Meeting

The next scheduled meetings of the Town Council are the Annual Meeting (Mayor-Making) on Tuesday, 17th May 2016, and Adjourned Meeting at the Peter Trim Hall on Wednesday, 18th May 2016, both starting at 7.00 pm.

MINUTE UPDATE

Town Council Meeting, 16th March 2016

Minute 3128 – West Weares

No explanatory information has been received from the Borough in the office to date.

Annual Town Meeting, 6th April 2016

Minute 6/8 – Electors' Items

It was agreed at the last Town Council meeting to discuss local government reorganisation in Dorset at its meeting on 13th July. A new Town Plan will be considered under Agenda Item 19.

Portland Town Council - Financial Report, 20.4.16

	Budget 2015/16	Expend. 2014/15	Expend. to 31.3.16	Paid / Rec'd to Date (%)
EXPENDITURE				
Salaries	23,824	23,033	30,333	127.32
Advertising	280	358	219	78.21
Audit	1,070	1,234	1,377	128.69
Civic Expenditure	1,000	1,525	956	95.60
Computer Equipment	300	636	0	0.00
Computer Software	360	21	39	10.83
IT Support	200	295	175	87.50
Contingency	12,803	0	0	0.00
Council Offices	0	0	163	-
Elections	6,000	5,850	4,210	70.17
Furniture & Equipment	612	600	895	146.24
Hire of Halls	840	0	1,108	131.90
Honorarium	100	100	100	100.00
Insurance	1,300	1,298	1,309	100.69
Legal Fees	0	0	1,896	-
Mayoral Allowance	700	700	700	100.00
Miscellaneous	0	144	0	-
Postage	790	739	945	119.62
Publications	0	18	5	-
Stationery	710	786	719	101.27
Subscriptions	1,440	1,468	1,471	102.15
Telephone / Internet	300	605	598	199.33
Training / Conferences	1,000	95	389	38.90
Travelling & Subsistence	100	57	89	89.00
Sub-Total	53,729	39,562	47,696	88.77
Cheyne Weares	5,000	0	4,608	92.16
Gifts and Donations	50	50	70	140.00
Grants	2,645	0	2,232	84.39
Landscape Maintenance	0	3,884	52	-
Neighbourhood Plan	6,600	6,335	3,678	55.73
Projects	144	1,216	1,375	-
Town Crier	50	35	35	70.00
Website	1,200	1,200	2,651	220.92
Sub-Total	15,689	12,720	14,701	93.70
TOTAL	69,418	52,282	62,397	89.89
INCOME				
Precept	50,723	50,222	50,723	100.00
Discount Grant	3,390	4,051	3,390	100.00
Fair	1,375	2,000	1,375	100.00
Hire of Halls Refund	840	0	801	95.36
Interest	220	238	72	32.73
Neighbourhood Plan Grant	3,600	700	2,500	69.44
Other	0	81	70	-
TOTAL	60,148	57,292	58,931	97.98
SURPLUS / DEFICIT (-) FOR YEAR	-9,270	5,010	-3,466	
RESERVES RELEASED				
Cheyne Weares	5,000		5,000	
Grants	1,270		1,270	
Neighbourhood Plan	3,000		3,000	
TOTAL	9,270		9,270	
Net Total after Reserve Release	0		5,804	

Neighbourhood Plan

Expend. to
31.3.16

EXPENDITURE

Consultant's Fee	2,700
Staff Overtime	589
Advertising	95
Computer Software	249
Hire of Hall	45
Printing	0
Stationery	0
Website	0
Sub-Total	£3,678

COUNCIL OFFICES

No formal offer of financial compensation has been received from the Borough since its Management Committee meeting on 5th April.

Cllr. Nowak will provide a verbal report on the Open Day and auction at the meeting.

WEST WEARES

From: Rachel Barton
Sent: 1 April 2016
To: Portland Town Council
Subject: West Weares Benches and Lighting

Further to the request for PTC to “maintain” the new stone benches at West Weares. I can confirm that there will be 10 benches and I have attached a picture of the type that will be installed.

The lighting scheme is being put in as part of the overall project and will be low cost etc – it is expected to cost £40 a year and we should like the Town Council to take this on as well. The lights will be operated from Quiddles.

Below are the three options we are considering – but as I say this is being paid for by the CCT funding.

Option A

Install SWA feed, high level galvanised Conduit and 3 no. 1200mm LED ‘Portland Lighting’ Sign Lights.

Lights to be fed via meter and time clock in Quiddles Cafe.

£2,730.00 exc. VAT

Option B

Install SWA feed, high level galvanised Conduit and 7 no. High Level NET LED Wall Pack Lights.

Lights to be controlled via meter, timeclock and PEC in Quiddles Cafe.

£3,140.00 exc. VAT

Option C

Install SWA feed, high level galvanised Conduit, 3 no. 1200mm LED ‘Portland Lighting’ Sign Lights and 7 no. High Level NET LED Wall Pack Lights.

Lights to be controlled via meter and timeclock in Quiddles Cafe with PEC override on NET LED Wall Pack Lights.

£4,118.00 exc. VAT

[Edited]

GRANT FUNDING ASSISTANCE

From: Ray Nowak
Sent: 11 April 2016
To: Clerk, Portland TC
Cc: Susan Cocking
Subject: Seeking Funding for New Initiatives

Portland Town Council agreed previously to request Barton Consultancy to seek funding for some local schemes.

Cllrs Cocking and Nowak met with Rachel to discuss possible search for funding, that it should be for Island general improvement or things that would add economic impact.

From that discussion it was considered it would be useful to look at funding that would attempt to highlight the need to improve the health and environment by way of a "Bin It". This could be a number of things like "dog poo bags", additional community waste bins and a training scheme to enhance the "dog warden" service.

That a scheme for activities in the Gardens, Easton and Victoria, to bring a series of events, theatre, music and / or "markets" to the Gardens. This would add to the community as well as hopefully bring additional spending on the Island.

[Edited]

NEIGHBOURHOOD PLAN – GRANT SUPPORT

Background

Paul Weston, our consultant assisting with the development of the Neighbourhood Plan, has set out a schedule of the work during 2016/17 with the intention of having an approved plan in place by mid 2017. This is attached as Annex A.

As you are aware because of various issues Portland is a complex area to progress a Neighbourhood Plan for but at the same time a plan does represent currently the best way the Town Council can have some influence over the future shape of the Island.

The Government via the Department of Communities and Local Government have recognised the need for additional central resources to be made available for communities with deprivation issues but at the same time a potential for growth.

The focus of Portland's growth is mainly around improving the opportunities for employment and business as set out in the Economic Vision for Portland. See www.portlandcommunitypartnership.co.uk .

Purpose

The purpose of this paper therefore is to seek Council's permission to apply for those grants available to the Town Council to progress the Neighbourhood Plan work and as well to seek approval for the continued engagement of Paul Weston as our consultant.

Grants and Budget

For 2016/17 the Council has allocated a total resource from its reserves of £3,000. The grants available to the Council total £15,000 these are represented by a core grant of £9,000 and additional support towards technical studies of £6,000. In order to qualify for this additional grant certain criteria is required and in our case this is due to the level of deprivation on the Island. In addition technical support can be made available if this is felt appropriate by the Department.

Grants can be applied for in allocations based upon them being expended over a 6month period but the grants are available for up to 3 years.

Full details are available in Locality's Guidance Notes for Applicants (not included).

Continued Engagement of Paul Weston

Following a review of the progress of the plan and after the election of the new council it was agreed that a competitive test was followed to secure the best support to the Council to progress the plan.

This process identified that:-

- The day cost of consultant support is very much uniform across the sector and Paul's day cost is competitive.

- The Borough as the Local Planning Authority is not in a position to offer us additional support. The Borough does however recognise the level of work that we are trying to achieve.
- Paul's previous knowledge and work in this area is very beneficial and his community led approach means that he recognises the importance of involving the Council and community in decisions around the process.

Paul's estimate of the number of days required is scheduled as Annex B.

Financial Regulations

Financial Regulations provide for the continued provision of specialist services such as are provided by solicitors, accountants, surveyors and planning consultants without a specific competitive test on each package of works.

Draft Recommendations

- That the Town Council approve the application to the Department of Communities and Local Government for grants up to £15,000 to support the Neighbourhood Plan process.
- That approval is also given to seek any additional technical support required.
- That Paul Weston continue to be engaged by the Council to support the process in line with his work schedule set out in Annex B.

Andy Matthews
[Edited]

Portland Neighbourhood Plan Project Plan

Portland Project Plan Draft Timetable																								
	2013	2014				2015				2016												2017		
	Q4	Q1	Q2	Q3	Q4	Q1	Q2	Q3	Q4	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar
Getting Started	C1																							
Identify Issues			C2																					
Vision & Objectives					C3																			
Generate Options																								
Prepare Draft Plan																								
Consultation & Submission																								
Independent Examination																								
Referendum & Adoption																								

Community Consultation Points:

C1 - publicise intention, recruit helpers

C2 - survey of local needs & demands

C3 - consult on vision & objectives

C4 – informal consultations

C5 - consult on draft plan

C6 – Referendum 2017 NB. This is the responsibility of the local planning authority

Organising

Stage 1 Getting Started:							
No.	Process	Method	Pre-Sep13	Sep13	Oct13	Nov13	Dec13
1.1	Publicise intention	local media & website				✓	✓
		NP Website design				✓	✓
1.2	Consult Working Partners	discussion with LPA & PHA	✓	✓	✓		
		agree working arrangements		✓	✓	✓	
		Approve working arrangements				✓	
1.3	Devolve task	agree to form NP Group	✓				
		prepare terms of reference		✓	✓		
		approve terms of reference				✓	
1.4	Form NP group	identify group members			✓	✓	
		brief members					✓
		allocate responsibilities					✓
		Identify training needs					
1.5	Communication proposal	identify stakeholders & targets	✓				
		prepare communications strategy	✓				
		approve communications strategy		✓			
1.6	Set plan area	Consider options	✓				
		approve NP boundary	✓				
1.7	Application to LPA	prepare application statement & map	✓				
		submit application	✓				
1.8	Designation	publicise application	✓				
		review comments	✓		✓		
		approve application				✓	
1.9	Delivery plan	prepare project plan			✓		
		approve project plan				✓	
		prepare community engagement strategy				✓	
		approve community engagement strategy					✓
1.10	Budget/resources	identify resource requirements				✓	
		Make funding applications	✓				
		approve budget					✓

Survey & Analysis

Stage 2 Identifying the Issues:											
No.	Process	Method	Jan14	Feb14	Mar14	Apr14	May14	Jun14	Jul14	Aug14	Sep14
2.1	Strategic context	research/review strategy documents	✓	✓	✓						
		liaise with LPA	✓								
		prepare report			✓	✓					
2.2	Community context	research/review local situation/strategies	✓								
		prepare report			✓	✓					
2.3	Local needs	consult local bodies/organisations		✓				✓	✓		
		design community consultations					✓				
		carry out community consultations						✓	✓	✓	
		analyse survey & prepare report									✓
2.4	Development potential	planning history & current land uses		✓				✓	✓		
		assess development potential & constraints						✓	✓		
2.5	Future demands	trends & forecasts				✓					
		specialist studies (<i>if necessary</i>)									
		report & mapping				✓					
2.6	Stakeholder views	consult landowners					✓	✓			
		consult statutory bodies and agencies						✓	✓		
		prepare report								✓	
2.7	NP Issues	analyse surveys & consultations								✓	✓
		prepare issues & opportunities report									✓
2.8	Scope & content	prepare & recommend scope & content									✓
		agree NP purpose & focus									✓

Stage 3 Vision & Objectives:								
No.	Process	Method	Jan15	Feb15		Dec15	Jan16	Feb16
3.1	Draft vision	visioning exercise	✓					
		prepare vision statement	✓					
		agree draft vision		✓				
3.2	Draft objectives	interpret vision & prepare draft objectives	✓					
		agree draft NP objectives						
3.3	Consult	publicise draft vision & objectives	✓					
		Consult on vision & objectives	✓					
		analyse and report on consultation		✓				
3.4	NP vision & objectives	prepare vision & objectives report				✓	✓	
		approve vision & objectives						

Plan Making

Stage 4 Generate Options:								
No.	Process	Method	Aug15	Sep15	Oct15	Nov15	Dec15	Jan16
4.1	Options	Economic strategy development	✓	✓	✓	✓	✓	✓
		Generate development options	✓	✓				
4.2	Impacts	Consider who/what will be affected and how	✓	✓	✓	✓		
4.3	Options Appraisal	Options Appraisal		✓	✓	✓		

Stage 5 Prepare Draft Plan:												
No.	Process	Method	Jan16	Feb16	Mar16	Apr16	May16	Jun16	Jul16	Aug16	Sep16	Oct16
5.1	Policies	Draft NP Policy statements	✓									
		Technical studies										
5.2	Proposals	Prepare NP Proposals and Justifications										
5.3	Compliance	Informal consultation with LPA and others										
5.4	Sustainability Appraisal	Screening Opinion from LPA										
		Carry out sustainability audit										
5.5	Implementation	Prepare implementation strategy										
	Consultation document	Approve draft plan										

Stage 6 Consultation and Submission:										
No.	Process	Method	Sep16	Oct16	Nov16	Dec16	Jan17	Feb17	Mar17	Apr17
6.1	Statutory consultees	Consult formally								
6.2	Community	Apply communication strategy								
6.3	Stakeholders	Consult formally								
6.4	Consultation	Prepare consultation statement								
6.5	Amendments	Consider comments & amend if necessary								
6.6	Submission documents	Approve submission documents								
6.7	Publicity	Publicise intention to submit								
6.8	Submission	Prepare and submit required documents								

Portland NP The Steps Ahead:

		WG	PW	Other
Options Appraisal	Identify options	✓	1	
	Analyse and report		1	
Preferred Strategy	Set out strategy in form of intro. to NP		1	
Policies	Draft policies		2	
Evidence	Identify sources and gaps		0.5	
	Prepare survey/research briefs		0.5	
	Carry out technical studies			7
Proposals	Prepare text for draft NP		5	
	Mapping	✓		
	Test policies through informal consultation	✓	0.5	
Sustainability	Help devise sustainability framework	✓		1
	Sustainability Appraisal			4
Consultation	Regulation 14 consultation	✓	1	
	Consultation Statement	✓	1	
Compliance	Basic Conditions Statement	✓	3	
Pre-submission Plan	Help review and revise Plan after comments		1	
	Publish submission version	✓		
Meetings	Reporting and Attendance		2.5	
			20	12
Rates:			£450	£500
			£9,000	£6,000

YOUTH WORK ON THE ISLAND

An agenda item to consider supporting youth services was included for the meeting on 20th January, but no decision was taken.

Dorset County Council has of course made a large reduction to its youth services budget. As a result it is exploring new ways of delivering support to young people. The future of existing youth centres is very much threatened, though in some cases individual town and parish councils have undertaken to provide the necessary funding to maintain their local youth provision. On Portland the problem is made worse by the impending loss of the entire Royal Manor site where Portland Youth Centre is located.

This might be seen as an opportunity for the Town Council to get involved and help to make up the shortfall. Though Council funds are obviously limited it would seem possible to make a contribution from reserves in 2016/17 and then make budget provision in the future.

The Town Council has received a request for financial support from the Islanders Club. I understand that closure is a real possibility. Though its location is not ideal for accessibility it is in an area where youth facilities can be seen as a genuine community benefit.

In the last week we have also received e-mails about the Rights Respecting Community group. Here again, not to put too fine a point on it, there are financial challenges to maintain the existing provision.

At the same time the Youth and Community Centre Advisory Committee has been considering how best the current work at Royal Manor might continue.

Members with youth responsibilities and connections may well wish to provide their own thoughts on how the Town Council could respond. While it would seem the Council does not have the power as yet specifically to pay for a youth worker other possibilities exist. The Local Government (Miscellaneous Provisions) Act 1976 s.19 offers the power to provide buildings for the use of clubs having athletic, social or educational objectives and provide recreational facilities. Therefore there seems no legal reason why the Council might not offer some assistance.

MOBILE LIBRARY CONSULTATION

Dear Clerk

Following Paul Leivers' email (dated 7 March) to local councils about the plan to undertake consultation with communities and users to help shape the mobile library service for the future, I am emailing to notify you that the consultation period for library users is now open and to seek views from your council.

Budget implications and good business practice has led to reassess the service we offer and it will help us prioritise the delivery of a library service to residents who can't access library buildings. Dorset County Council is facing unprecedented budget pressures and has to consider how it can best provide library services with a significantly reduced budget.

Currently there are four public library mobile vehicles service stops across the county. From May 2016, this will change to three vehicles following re-timetabling of routes and the withdrawal of one vehicle. Another mobile, the Home Library Service mobile, visits residential homes for older people and sheltered accommodation.

The proposal is about more change to the mobile library service due to further budget reductions. It is proposed that the Home Library Service mobile is maintained and that the public library service mobiles are withdrawn and those people who are unable to access the library service in other ways can continue to be provided with a library service. These alternative ways of accessing the library service include:-

- Using a static library (25 County Council managed libraries across the county plus 8 community managed libraries)
- Home Library Service for individuals delivered by the Royal Voluntary Service (RVS) for people who are housebound and cannot get to a library
- Good Neighbour (friend or family) scheme – if a user is unable to visit the library, there may be neighbour, family or friend who would be willing to collect books on their behalf.
- Online library services – users can download e-books and e-audio book service which are free to use and can be accessed 24/7 via the Dorset for You.com website

There is also the opportunity for community development work to enable some people to have access to library services through schemes such as car sharing, befriending schemes etc to facilitate the good neighbour approach. We are particularly interested in any feedback from local councils about how your organisation could help support access to library services with community effort. This might include setting up a car sharing scheme locally in order that library users can access their nearest library building or a good neighbour scheme where people can help others by collecting books on their behalf.

The consultation with mobile library users focuses on understanding the impact of the proposed change on their use of the service and how they can access the library service in alternative ways eg travel to nearest library or use the home library service delivered by RVS etc. For information I attach a copy of the supporting information and a copy of the survey which is now available for mobile library users to complete. The survey forms are available in hard copy on the mobile libraries and in libraries. The survey is also available to complete online at www.dorsetforyou.com/mobile-library-consultation.

The consultation will run from April 4 to May 14 2016. A report will be considered by the next People and Communities Overview and Scrutiny Committee and then a decision about the future of the service will be taken by the Cabinet.

I would be grateful if you could let me have any comments or feedback by 14 May 2016 to inform the report to the committee. Please respond by email LibraryReview@dorsetcc.gov.uk or by post to the address below.

If you have any queries or would like further information, please contact me.

Regards

Tracy Long
Dorset Library Service Manager
[Edited]

COUNCIL'S USE OF FACEBOOK

The Town Council's Facebook page began on the 26th June 2014 with its first posting welcoming everyone to the new page. The stated purpose of the page is "to give you the people of Portland a forum to talk to your local Council, Councillors and Officers".

At the time of writing the most recent posting has been made by Cllr Ray Nowak, including the Accession and Freedom event on 6th February with information on meetings and precept. Prior to that the last posting had been several months ago. The page has 278 "likes" since the outset. (Somebody has clicked the "like" button on the page as a way of registering interest.)

There are at least 7400 registered Facebook users on Portland.

First post is very significant because it makes a promise, so any future posts and decisions on the Facebook page have to bear this in mind.

It is suggested that the Council decide how it is to go forward with the page and what restrictions should be placed on it, if any.

Points for Consideration

- Ideas for what we want posting on Facebook. At present it is mainly notice of meetings. Refer to Appendix. For example the Council articles by in the Free Portland News could also be posted on Facebook .
- What good news stories can we put out? Are we aiming for a positive spin or just a noticeboard?
- Good use of Survey Monkey, 22nd December 2014. This could be used more as a different form of interaction with people on Portland and employ the Facebook page just for information like a notice board. Or perhaps no Facebook page and just surveys, articles and advertisements in the Free Portland News and on the website. The survey regarding bus services would be good for the Facebook page.
- Possibility of petitions being raised. There are very few negative comments and none that could not be answered reasonably. One resident seems to be the only disgruntled voice on Facebook.
- How does the Facebook page relate to the Council website? Perhaps the two could be linked.
- How does Facebook relate to localism and the Neighbourhood Plan?
- How does it interact with other local sources of information, such as the Community Partnership and Community Action pages?
- Are there any concerns about an overlap with Councillors' personal pages?
- There is a need to be careful with the content of posts. They need to be thought about carefully first to prevent later regret.
- Photos – There is scope for more on the profile page and gallery.
- The events tool could be used more to highlight Town Council events.

- If Council decides to leave the Facebook page open comments and questions should receive a prompt response, as for example that to a member of the public about the 14th October Town Council meeting venue.
- Any other thoughts or suggestions?

Catherine Bennett
February 2016
[Edited]

CODE OF CONDUCT TRAINING

Training had been planned to take place in September last year. Unfortunately sickness prevented the monitoring officer from attending. Members are simply asked whether they want the training rescheduled and, if so, when.

TOWN PLAN

The original Portland Town Plan was published in 2006. A large amount of work was required by a previous Town Clerk, Mr Derek Wolfe, to organise consultation meetings and questionnaires. (There was a separate survey of the views of young people on the Island.) My personal involvement when Mr Wolfe had left and I had joined the Council was to collate the data and draft the Plan document. "Vital Villages" grant funding of £5,000 provided practical support to the venture.

In view of the time that has elapsed there is a good case for producing a new Town Plan. The fact that work on the Neighbourhood Plan has generated a large amount of survey data from the public means that much of the necessary work has already been carried out. It would be a pity if work on a second Town Plan had to be carried out because the available information had become out of date. Against this has to be balanced the confusion and frustration among residents that might arise through two plans being pursued at the same time. Also members will be aware of the limited staff resources currently available.

Attached are the Community Partnership's draft thoughts on a new Town Plan put together in 2011.

Portland Community Partnership- Meeting of 28th June 2011

Paper in support of Item – Discussion on Future Role of the Partnership

Background

The following schedule is a draft 'long list' of areas of work that the PCP committee would consider to be areas of development. These are based on continuing issues from the Vital Villages action plan, the 'Vision beyond 2012' paper and from discussion and feedback from members and others. Obviously the PCP committee cannot lead on all of these areas and so at the meeting there will be a discussion about those that members consider the committee should prioritise and those that other members or groups wish to progress. There may be other areas that members feel should be included.

The intention has been to concentrate on 'Beyond 2012'. We recognize that over this coming year there will be an increasing focus on the Olympic programme and related cultural activities. There will be much support for this and celebration of a once in a generation event. The coming year however does bring much work in many other areas including focusing on and planning for the outcomes of 2011 particularly in areas of improving the visitor experience. We also have to recognize an increasing emphasis on neighbourhood planning and as any process around this develops the PCP will advise members.

Our Community Opportunities	Delivering our Collective Goals	Group Member Contributions
<i>The term Big Society is a Government agenda that seeks to give more power and responsibility to people and communities. At its heart is what happens whenever people work together for the common good. It is about achieving our collective goals in ways that are more diverse, more local and more personal. There are mixed views about the 'Big Society' but at the moment it is a significant part of the Government's localism agenda and we need to capitalise on it.</i>		
The Isle of Portland Community		
Ensure National, Regional, and Local strategies are maximised for local benefit.	Regularly review strategies to ensure these are being effectively translated to meet our collective goals. Work with authorities, agencies and other relevant bodies to deliver appropriate solutions. Ensure community are aware of any consultations.	Support the sharing of information.
Fear of Crime and Antisocial behavior. Any underlying and /or emerging issues of concern.	Provide regular open forum meetings for Police and other related agencies to report to the community and the local media.	Advertise meeting opportunity well in advance . Circulate notes as widely as possible. Ensure information from any other meeting is circulated.
Ensure that the PCP's role is clearly understood and is effective. Work proactively to support the development of the voluntary sector and where appropriate links with statutory services.	Work with partners to deliver improvements. Provide a flexible support framework for partners that recognise differing approaches. Support existing and develop new community hubs.	Establish an e-based group network with named contacts. Share and communicate as widely as possible. Ensure web site reflects PCP's aims and role.
Changes in health, social care & service provision.	Keep a watching brief on central and local government proposals for Portland. Advocate any proposed solutions achieve an effective balance of employed and voluntary support where appropriate. Advocate the benefits of co-location.	Identify partners with health and social care service provision skills. Encourage open debate. Research and communicate innovative solutions.
Use the skate park and other facilities for young people to promote a voice for young people. Work with authorities and others to enhance and develop facilities.	Encourage young people to manage the facilities provided for them. Support and encourage young people's input into the PCP. Provide a positive environment for discussion so that resultant young peoples ' wishes are achievable.	Identify young people willing to represent and speak for young people on the island. Share and communicate information and good practice by support groups.
The Isle of Portland Economy		
Adapting positively to changes in retailing structures.	PCP Business Group encourages small and large retailers to work together for mutual benefit. Support local purchasing.	PCP Business Group.
Influence regeneration possibilities associated with the Olympics and Paralympics. Support diversification of traditional industries .Encourage a social entrepreneurial approach. Recognise tourism as major opportunity.	Work with local government to establish a sustainable future for the Island in terms of social, economic and environmental opportunities. Create and develop or support forums which provide an Island focus approach. Recognise the environment as a business asset and the need for a management plan which balances tourism and leisure use with environmental and historic conservation issues.	Work together to establish specific actions. Provide opportunities for regular reporting.
Influence decisions on Education, Training and retraining developments on the Island.	Create or work with others to create a specific education and training forum of business, community and young people to influence these important decisions.	Support the establishment of an Education and Training Forum.

Our Community Opportunities	Delivering our Collective Goals	Group Member Contributions
The Isle of Portland Environment		
Influence the provision and location of affordable and mixed tenure housing.	Encourage community consultation on the size and scale of future developments. Lobby for developments which address issues of ageing population living independently within their communities.	Establish a PCP review team that will pro-actively comment on housing development and improvement. Provide a consultation forum to advise developers.
Promotion of Portland's unique environment, history and industrial legacy.	Use the 'Portland 2012 and Beyond Report' as the basis for an Island wide vision.	Support a 'Portland 2012 and Beyond' review and delivery team.
Build on Portland's uniqueness, sense of identity, pride of place.	Support voluntary groups that are pro-actively addressing litter, fly-tipping, graffiti, weeding, grass cutting, dog fouling, improvements in streetscape etc. Work with members to establish a network of people willing to provide physical support on short term projects / events. Promote innovative solutions.	Promote these activities within all groups. Support 'Wild about' project and the Island Ranger Service. Promote an Active Team approach.
Continue to develop play areas and youth facilities for residents and visitors.	Encourage and help groups providing informal and new approaches to leisure activities. Provide project management support when needed. Support appropriate action when changes to facilities are proposed or occur.	Establish an audit of existing facilities. Identify gaps in needs and create a resource and management plan. Identify skills within groups that can support these aspirations.
The Isle of Portland Accessibility		
Continue to review gaps in the Public Transport Network. Encourage viable solutions.	Comment on local transport reviews. Monitor public transport provision for the Olympics to ensure positive community outcomes.	Identify partners with an interest in public transport provision. Foster business links.
Support continued development of Community Transport for the elderly and disabled.	Comment on or instigate community transport reviews. Monitor passenger transport provision for the Paralympics to ensure positive community outcomes. Encourage innovative solutions.	Identify partners with an interest in community transport provision.
Develop car parking provision.	Support improved on and off street parking for residents and visitors. Encourage awareness of free car parking sites as part of a visitor management strategy.	Provide a community voice.
Promote and maintain footpaths.	Quality footpaths are important. Improve footpath signage and wording – include distances and times.	Links to environmental and visitor management.