

Portland Community Emergency Plan.

Plan updated on 7th March 2019

Plan collated by Portland Town Council

If you are in immediate danger call 999

Plan distribution list

Name	Role	Phone number/email address	Issued on
Karon McFarlane	Portland Town Council Town Clerk	01305 821638 clerk@portlandtowncouncil.gov.uk	27 th Feb 2019
J Rice	WPBC Emergency Planning	jrice@dorset.gov.uk	
Katy Pascoe Jackie Carpenter	Island Community Action	01305 823789 Office@islandcommunityaction.org.uk	TC 5/2/18 Would like copy
Mrs S Cocking	Town Mayor of Portland	07830 971934 susancocking59@gmail.com	Copy TBS
Chair	Portland Community Partnership	portlandcommunitypartnership@gmail.com or via the Facebook Page	Copy TBS
Emergency Refuge Centres	Various Contacts	See pages 7 and 8 Redacted Copy	Copy TBS
Tophill Library	Public Viewers	Redacted copy	Copy TBS
Donna George	DCC Emergency Planning	01305 224659 Pager 07771 624125 Donna.george@dwfire.org.uk	Copy TBS
Dorset Civil Contingency Unit		01305 229044 ccuadmin@dorset.gov.uk	
Animal Health	Principal Trading Standards Offices Animal Health Officer	01305 224475 tradingstandards@dorsetcc.gov.uk	New details Copy to be sent
Pauline Wilks	Lead Portland MIU, Portland Hospital	01305 860111 Pauline.wilks@dhuft.nhs.uk	Copy TBS Emailed 7/2/18
Environment Agency	24hrs Floodline	0345 9881188	Discussed 9/1/18 Copy TBS
Environment Agency hot-line	24hrs incident line	0800 807060	Discussed 9/1/18 Copy TBS

Plan amendment list

Date of amendment	Date for next revision	Details of changes made	Changed by
1 st October 2013	May 2014	Names and contact details	P Hamblin
3 rd November 2015	June 2016	Adding/checking names and contact details. Also updates to risks.	C Bennett
4 th January 2016	June 2016	Pauline Wilks added Head of Portland MIU	C Bennett
5 th May 2018	June 2019	Distribution list and plan updated	C Richards
27 th February 2019	June 2019	Minor amendments to names and contact details.	K McFarlane
7 th March 2019	July 2019	Minor amendments to names and contact details.	K McFarlane

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Local risk assessment

Risks	Impact on community	What can the Community Emergency Group do to prepare?
Main road (causeway) to island becoming inaccessible.	<p>Shortage of supplies</p> <p>Emergency services being cut off</p>	<p>Ensure local supermarkets are aware of plan and their responsibility.</p> <p>Ensure Health Centres and out of hours medical centre, Immediate Care Centre, Portland Community Hospital are aware of plan and their responsibilities.</p> <p>Police Training Helicopter.</p>
Gas or fuel leak from Portland Port area.	Evacuation of local area	Ensure that communal rest/safe areas for evacuation are informed and prepared: community halls, church halls, etc.
Marine disasters – oil spillage from tankers	Oil spill, oil washed up on beaches	Ensure Community volunteers up to date: RSBP, Weymouth
Marine disasters – shipwreck and rescue	Crew and passengers	Ensure Safe places for rescued to shelter, police and border agency informed.
Discovery of explosive devices	Evacuation	Ensure Safe places and shelter area made safe.
Disease outbreak on farmland	Isolation of area	Adhere to isolation rulings. Raise awareness. E.g.: Fancy's Farm – temporary water supply would be needed. In the event of an outbreak of animal related disease, vehicle disinfection points to be established by Chesil Beach Centre.
Nuclear Accidents – Visiting submarines	Evacuation Medical Treatment	marine@portland-port.co.uk

Local skills and resources assessment

Skill/Resource (number for map ref)	Who?	Contact details	Location	When might be unavailable?
St John Ambulance Centre (1) Blankets, First Aid supplies, shelter	Terry Shakespeare	01305 820888	Easton Street	Ring the Centre or Terry in case of emergency
Island Community Action (2) 8-seater disabled minibus, 60 volunteers listed for various tasks	Katy Pascoe	01305 823789	Easton Square	Ring Katy at various times for various volunteers
Supermarkets (4) Water & food supplies	Tesco Co-op Co-op Co-op	0345 026 9666 01305 826346 01305 820148 01305 820147	Easton Weston Easton Fortuneswell	7am-11pm 7am-10pm 7am-10pm 7am-10pm
St John's Church Hall (5) St Andrew's Church Hall Disabled access and toilets Candles	Rev Gomm	01305 820103 01305 826864	Fortuneswell Southwell	Anytime
Pennsylvania Castle (6) 2 large rooms, minibus and small plant. Lots of space in garden emailed13/2/18	Chris Holleyoak (MD) Jo Peters (Castle Mgr)	01305 820659 07920 549175	Wakeham	Anytime

Fancy's Farm (13) Amateur radio equipment	Jon Ilsley	07810 485351 animals@fancysfarm.co.uk	The Old Radio Station	Anytime
Environment Agency	Steve Brown Bob Naeger	01305 824096 07765353394 01305 820636 07921 522680	Local Flood Wardens - Chiswell	Anytime
Chesil Equestrian	Sue Lees	01305 823719 07976 661838	Weston and Southwell	Anytime

Key locations identified with emergency services for use as places of safety

Building	Location	Potential use in an emergency	Contact details of key holder
St John Ambulance Hall (1)	Easton Lane	Rest Centre/safe place, blankets, first aid supplies, toilets, kitchen	Terry Shakespeare 01305 820888
Atlantic Academy Maritime House	Southwell Business Park	Rest Centre, toilets	Elaine Clayton Tel: 01305 820262 Ext: 230 eclayton@atlantic-aspirations.org
The Verne Learning Centre and the Jailhouse Café (8)	Verne Citadel, HMP The Verne	Rest Centre, toilets, kitchens	Café Manager 01305 825186 The Verne Switchboard 01305 825000
St John's Church Hall (5) Written to 12/2/18 to check	Fortuneswell	Rest Centre	Rev Tim Gomm 01305 820103 Roger McColm 01305 826864
Portland Town Council Offices (9)	Portland Community Venue, Three Yards Close, 821638	Admin/command suite, kitchens, toilets, offices, large hall, small rooms	01305 821638
St Andrew's Church Hall (5) Written to 12/2/18 to check	Avalanche Rd Southwell	Rest Centre	Rev Tim Gomm 01305 820103
Easton Methodist Hall & Salvation Army (10)	Easton Square	Rest Centre, toilets, kitchen	Pastor Dave Farmer 07766021359 Heather Clay 01305 861152
Community 2000 Hall (11)	Straits, Easton	Rest Centre, toilets, kitchen	Carol Callis 01305 860845 07722 993274

Emergency contact list

Name: Cllr. Charlie Flack – Mayor of Portland
Mobile: 07845 216915
Email councillor_flack@hotmail.com
Address: 46 Wheatlands, Southwell, Portland, DT5 2EB
Name: Cllr. Sue Cocking – Deputy Mayor
Mobile: 07830 971934
Email: susancocking59@gmail.com
Address: 72 Weston Street, Weston, Portland, DT5 2DQ
Name: Katy Pascoe
Tel: 01305 823789
Email: office@islandcommunityaction.org.uk
Address: Island Community Action, Easton Square, Portland
Name: Andy Matthews
Tel: 07580 492896
Email: portlandcommunitypartnership@gmail.com
Address: Portland Community Partnership
Environment Agency - 24-hour flood line
Tel: 0345 9881188
Email: floodwessex@EA.gov.uk
Environment Agency - 24 Incident line
Tel: 0800 807060

List of community defibrillators

Doctors' Surgery	Underhill and Easton
Portland Hospital	Underhill
St Johns Mobile Defib.	St Johns
Wall of St John's building	Easton
Vintage 7 – wall	Easton
Masonic Hall	Victoria Square, Underhill
Coastwatch Wall	The Bill
Tesco's Easton	On wall at Customer service/toilets
Atlantic Academy,	Southwell
St Georges School	Easton
The Verne	
HMPYOI Portland	The Grove
Albion Stone x 2	Works and Mine
Foyle Bank	Easton
Football Club (Portland United)	Grove Road

List of community organisation that may be helpful in identifying vulnerable people or communities in an emergency

Organisation	Name and role of contact	Phone number
Island Community Action	Katy Pascoe	01305 823789
St John Ambulance	Terry Shakespeare	01305 820888
Police Community Support	Chrissie Plumley	Dial 101 Ask for Portland Community Support
Portland Community Hospital & Minor Injuries	Reception	01305 860111
Royal Manor Healthcare Centre	Reception	01305 820422
Portland Fire Station	Bob Terrey	01305 252600
DORSAR	Colin Poulter	

First steps in an emergency

[Use this space to add the steps to be followed in when the plan is activated]

	Instructions	Tick
1	Call 999 (unless already alerted)	
2	Ensure you are in no immediate danger	
3	Contact the first name on the Emergency Contact List and be prepared to meet to discuss the situation	
4	If necessary, assist in arranging evacuation from the area to listed safe places of shelter	
5	Remain in contact with police liaison officer regarding the situation, keep evacuees informed wherever possible	
6	Act as a communication point or single point of contact in relaying information between group	
7		
8		
9		
10		

Community Emergency Group first meeting agenda

Date:

Time:

Location:

Attendees:

1. What is the current situation?

Type of emergency:

Location of the emergency. Is it near a school, a vulnerable area, a main access route, Is there a threat to life? Has electricity, gas or water been affected?
Are there any vulnerable people involved: Elderly, Families with children?

What resources do we need?

Food, Off-road vehicles, Blankets, Shelter, generators,

2. Establishing contact with the emergency services

3. How can we support the emergency services?

4. What actions can safely be taken?

5. Who is going to take the lead (SPOC) for the agreed actions?

6. Any other issues?

Actions agreed with emergency responders in the event of an evacuation

1. Help police/local authority with door knocking
2. Tell emergency services who might need extra help to leave their home
3. Maintain contact with emergency services liaison officers and affected groups or individuals
4. Nominate person/people to be a Single Point of Contact and/or commander, (usually the first on scene but can be handed over).

Any other information

Culverwell Mesolithic Site

The site is covered with a hut. However, in the event of a fire, the unique archaeological site beneath the hut needs protection from water damage.

DEFRA Help Line 03459 335577 (Monday – Friday 8 – 6)

DORSAR Local Search and rescue – 2 members live on Portland