

PORTLAND TOWN COUNCIL

MINUTES OF THE NEIGHBOURHOOD PLAN WORKING GROUP MEETING HELD ON WEDNESDAY, 11TH SEPTEMBER 2013

PRESENT: Councillors Mrs R. Barton (Chair), A. Matthews, Miss A. Munro, T. Munro and R Wild

IN ATTENDANCE: Ian Looker (Town Clerk), Jan Farnan (Weymouth & Portland Borough Council) and Paul Weston (Planning Consultant), together with two members of the public

97 – APOLOGIES FOR ABSENCE

Apologies were received from Councillor R. Denton-White, together with Julie Hursthouse, Jane Nicklen and Jo Witherden (Weymouth & Portland Borough Council).

98 – ORDER OF BUSINESS

Cllr. Tim Munro proposed that Agenda Item 6 – Portland Neighbourhood Area be taken after Item 9 and treated as confidential. This was **RESOLVED**.

99 – DECLARATIONS OF INTEREST

There were none.

100 – MINUTES OF THE MEETING HELD ON 10TH JULY 2013

The minutes were formally agreed and signed as a correct record.

101 – MINUTE UPDATE AND MATTERS ARISING FROM THE MINUTES

Minute 87 – Membership of Working Group

Cllr. Tim Munro asked whether Mr Lennis had made a decision about joining the Group. The Clerk said Mr Lennis had had second thoughts and wanted to check whether the Borough thought there might be a potential conflict of interest.

102 – OPEN FORUM

Mrs Attwooll asked why the Statement of Intent with the Port was confidential. Mr Weston replied that the Statement was still subject to negotiation and the Port had requested confidentiality for the time being.

103 – COMMUNICATIONS STRATEGY

Cllr. Tim Munro proposed acceptance of the draft Communications Strategy. Ms Farnan asked that at the draft plan stage mention be made of approaching the statutory consultees, as required by the regulations.

104 – TERMS OF REFERENCE

Cllr. Tim Munro said no meeting of the Working Group had been held yet as the members were waiting for the Clerk to suggest a date.

105 – RAISING AWARENESS

Cllr. Tim Munro suggested that there might be a need for the Council to provide a spokesman to represent the Council in dealing with the media regarding the Plan and proposed that Cllr. Barton fulfil the role. This was **RESOLVED**.

Mr Weston was asked to delete programme dates from the project plan for raising awareness until the Plan Area had been agreed.

106 – EXCLUSION OF PRESS AND PUBLIC

Cllr. Tim Munro proposed and it was **RESOLVED** – that pursuant to the provisions of Section 1(2) of the Public Bodies (Admission to Meetings) Act 1960, the press and public be excluded from the meeting for Agenda Item 6 – Portland Neighbourhood Area, by reason of the confidential nature of the business to be transacted. Just before leaving Mr Buchan gave notice of a Locality meeting to be held at Wilton. He was asked to circulate the details to members by e-mail.

107 – PORTLAND NEIGHBOURHOOD AREA

Mr Weston presented version 3 of the Statement of Intent with amendments to it proposed by the Harbour Authority.

Members discussed each amendment in turn and agreed whether each should be made.

Following that the Group discussed briefly its attitude to a business neighbourhood area for the Island. It was agreed that the Council should recommend to the Borough Management Committee that its preferred option was a single ordinary neighbourhood development plan area for Portland and that Cllr. Barton and Mr Weston represent the Town Council when the Committee met.

108 – DATE OF NEXT MEETING

The next meeting of the Working Group should take place on Wednesday, 9th October 2013, starting at 7.00 pm.

The meeting ended at 8.30 pm.

Signed: (Chair) Date: