

## **PORTLAND TOWN COUNCIL**

### **MINUTES OF THE NEIGHBOURHOOD PLAN MANAGEMENT GROUP MEETING HELD ON WEDNESDAY, 25<sup>TH</sup> MARCH 2015 AT 6.30 PM AT EASTON METHODIST CHURCH HALL, EASTON**

**PRESENT:** Councillors R. Wild, Mrs S. Bradley (from 6.50 pm), G. Chadwick and Ms S. Lees (from 6.40 pm)

**IN ATTENDANCE:** Ian Looker (Town Clerk), Cllrs. A. Matthews (Working Group), Mrs S. Reynolds and J. Thorner (from 6.45 pm) together with William Buchan (Working Group.)

The meeting began technically inquorate. Cllr. Wild in the chair.

#### **199 – ELECTION OF CHAIRMAN**

**RESOLVED** – that Cllr. Wild chair the meeting. (For: 2 votes, Against: 0 votes, Abstentions: 0 votes)

#### **200 – APOLOGIES FOR ABSENCE**

Apologies were received from Cllrs. R. Hughes and Mrs K. Wheller (Weymouth & Portland Borough Council.)

#### **201 – DECLARATIONS OF INTEREST**

Cllr. Matthews declared an interest as a trustee of the MEMO project.

#### **202 – MINUTES OF THE MEETING HELD ON 21<sup>ST</sup> JANUARY 2015**

Cllr. Matthews pointed out the following corrections:-

Minute 194 – Plan Update, para 3 – Add two words to read, “same per capita spending level.”

Minute 194, para 4 – Add words at end to read, “... doesn’t request any changes to the Local Plan.”

Minute 196 – Budget Requirement – Amend second line to read, “... which the Town Council would provide £3,000 from the precept and the Neighbourhood Plan Management Group would need to supply £3,600 from other sources of income.”

(Cllr. Lees joined the meeting, rendering it quorate.)

With these alterations accepted the minutes of the meeting were formally agreed and signed as a correct record. (2-0-1)

#### **203 – MINUTE UPDATE AND MATTERS ARISING**

Minute 197 – Membership of the Working Group

In reply to a query from Cllr. Wild, Cllr. Matthews said there had been no addition on the public relations side.

**204 – OPEN FORUM**

There were no questions or comments raised.

(Cllr. Thorner joined the meeting.)

**205 – PLAN UPDATE**

Cllr. Matthews expressed concern about delays to the work of the Plan to date. The Working Group was going through a difficult stage in its work through trying also to contribute to the Local Plan. Issues had arisen around the precept and Cllr. Matthews was reluctant to press related matters. Also the Plan would become larger and longer to produce if development items were taken into consideration.

On the positive side the Government is providing further grant funding, which the Council will be able to access. The Working Group was also thinking about consultations within individual wards and communities, involving Council members.

Meanwhile Paul Weston has produced a revised timetable for the Plan, while still retaining half a day’s work in order to discuss the Plan with the new Council members.

**206 – BUDGET UPDATE**

Cllr. Matthews gave a summary of the financial resources available. The progress of the Plan has to reach a certain stage before the Borough releases its grant funding and this has to be matched by funding from the Town Council. At present there is a slight overexpenditure.

**207 – BUDGET REQUIREMENT**

The agenda paper for Item 7 also covered this item. It had a paragraph linking specific grant allocations to work stages in the Plan. Cllr. Matthews said grants would not be accessed until the Council had given its approval to the work stages.

**208 – MEMBERSHIP OF THE WORKING GROUP**

Membership remains small. Cllr. Matthews thought they by devolving the Plan to smaller geographical areas it would be easier to gather more involvement from the public. It would be unlikely that the Borough would give as much support as they had provided in the early months of Plan. Cllr. Matthews hoped new members of the Council would get actively involved.

**209 – DATE OF NEXT MEETING**

The next meeting is scheduled to take place on Wednesday, 10<sup>th</sup> June or 24<sup>th</sup> June with a 7.00 pm or 6.30 pm start, depending on whether the Council wishes to preserve with a combined meeting format.

The meeting ended at 7.05 pm.

Signed: ..... (Chair) Date: .....

## **Summary of Consultations and Action Plans for Portland 2006 – 2015**

### **Non Neighbourhood Plan Activities**

Vital Villages –Town Council Plan – 2006

Portland Beyond 2012 – Vision Document 2009

Portland Tablecloth – Rights Respecting Group Survey 2008

Revive Delivery Group – Wishing Tree and Action Plans 2009- 2012

Working With You – WPP Community Consultation – From Mid 2013

Ask Dorset – DCC Consultation – Mid 2014 (267)

### **Neighbourhood Plan Activities**

Neighbourhood Plan Initial Consultation – January 2013 (150)

Neighbourhood Plan – Consultation Coverage Grid – Jun – Sep 2014

Neighbourhood Plan Community Survey – June – Sep 2014 (410)

Neighbourhood Plan Business Survey – June – Sep 2014 (33)

Neighbourhood Plan Youth Survey – IPACA Students – Sep –Nov 2014 (84)

Neighbourhood Plan Youth Survey – St Georges School – Nov 2014 (240)

Neighbourhood Plan – Community Groups Consultation – Oct 2014

Neighbourhood Plan – Vision and Strategic Objectives – Dec 2014 (34)

Neighbourhood Plan – Vision and Strategic Objectives Short Survey (69)