

PORTLAND TOWN COUNCIL

FINANCE COMMITTEE

MINUTES OF THE MEETING HELD AT THE PORTLAND COMMUNITY VENUE ON WEDNESDAY 1ST MAY 2019 at 10.30 AM

PRESENT: Councillors Susan Cocking (Chairman), Jim Draper, Charlie Flack and Jo Atwell.

IN ATTENDANCE: Cllr David Thurston, Town Clerk, Assistant Town Clerk, Finance Officer, Mrs Avery and one member of the public.

340. Apologies for Absence

Cllr Nowak sent apologies.

341. Declarations of Interests

There were no declarations made.

342. Minutes of the Finance Meeting Held on 13th March 2019

These were signed as a true record of the meeting with two minor amendments which were noted on the minutes.

343. Minute Update and Matters Arising

It was noted that the debit card had been applied for but not yet arrived (329). It was confirmed that specific reserves would be reviewed in 6 months (333).

344. Public Participation

A member of the public enquired if the grants projects had been completed. **The Town Clerk confirmed that this was in hand.**

345. Purchase of new lawn mower for Gardens

Approval was given to proceed with the purchase of a Honda HRH536QX from C&O at a cost of £1208.34.

346. Purchase of new soil boxes for cemetery

Approval was given to proceed with the purchase of a new soil box from Teleshore group at a cost of £1220.00

347. Approval for a new commercial strimmer

Pre-approval was given to purchase a new strimmer up to £500.00

348. Funding for Dog Waste Scheme

Mrs Avery gave a presentation on a Dog Waste scheme. Funding was approved for this project up to £500.00

349. New website discussion and funding

Funding was approved for this project up to £3000.00

350. Initial discussion on new vehicles

It was agreed to start capturing the cost of all areas of vehicles and comparing with alternations later in the financial year.

351. Approval for new mobile phones

Pre-approval was given to buy 3 new smart phones at a cost of £50 each. It was also agreed for 4 new SIM card with mobile ID at a cost of £3.99 per month.

352. Initial Precept discussion 2020/21

The Finance Officer produced the first draft of the 2020/21 Precept. This showed known changes from the Precept of 19/20 which had been set in Jan 19. The document can be found at Annex A.

353. Payments for approval

The following were approved and authorised for payment:

PHS Group	BACS	255.36
BT Group	BACS	7.47
DAPTC	BACS	1,405.23
Wallgate	BACS	1,332.00
G Crook and Sons	BACS	170.04
Portland Community Venue	BACS	250.00
Park Laundry	BACS	38.60
Island Motor Services Ltd	BACS	69.39
Nantes	BACS	898.20
SWIT	DD	416.51
SWIT	DD	90.00

354. The Committee's next meeting is scheduled to take place on Wednesday 12th June 2019 at Portland Community Venue, Three Yards Close, Portland starting at 10.30 am.

Note: This meeting was later moved to 5th June 2019.

A vote of thanks was given to Cllr Susan Cocking on her excellent chairmanship of the Finance Committee.

The meeting closed at 11.58 hours.

Signed Dated
(Chairman)