

PORTLAND TOWN COUNCIL

Council Offices
52 Easton Street
PORTLAND
Dorset
DT5 1BT

Tel: 01305 821638

E-mail: office@portlandtowncouncil.gov.uk

19th October 2016

Dear Councillor

You are hereby summoned to attend a **MEETING** of the **PLANNING & HIGHWAYS ADVISORY COMMITTEE**, to be held in **EASTON METHODIST CHURCH HALL, EASTON** on **WEDNESDAY, 26TH OCTOBER 2016** commencing at **7.00 pm**, when the business set out below will be transacted.

It is the Council's intention that all meetings of the Council and its Committees be recorded aurally.

Yours faithfully

Ian Looker
Town Clerk

AGENDA

1. **Apologies for Absence**
2. **Declarations of Interest** – to receive any declarations from Councillors or Officers of pecuniary or non-pecuniary interests regarding matters to be considered at this meeting, together with a statement on the nature of those interests
3. **Minutes of the Meeting held on 21st September 2016**
(attached)
4. **Deputy Chairman's Report and Other Matters Arising**
(see attached)
5. **Public Participation** – to allow comment from the public on any item on the agenda
6. **Neighbourhood Plan** – to receive an update on progress
7. **Enlarged Beach Hut Replacements in the Context of the Neighbourhood Plan** – at the request of the Committee, to consider
8. **Consultation on Planning Applications notified by Weymouth & Portland Borough Council**
Standard List of Planning Applications (attached)
9. **Planning Contravention Issues** – to receive Planning Officer's reports and consider issues raised by members
a) ENF/16/191 – Admiralty Buildings, Castletown (attached)
10. **Consultation on Planning Applications etc. notified by Dorset County Council**
11. **Date of Next Meeting**
The Committee's next meeting is scheduled for Wednesday, 23rd November 2016, at Easton Methodist Church Hall, Easton, commencing at 7.00 pm.

Minute Update

a) Minute 2479 – Deputy Chairman’s Report

A letter was sent to the Borough about 16/506/OFF – Maritime House on 28th September.

b) Minute 2482(c) – Car Parking in the Borough

A response was sent to the questionnaire in line with the stated wishes of the Committee.

c) Minute 2485 – Computer-Based Display of Planning Applications

It is likely that a proposal to hold Planning Committee meetings at the Offices will be brought to the November meeting of Town Council.

Portland Town Council Applications

For applications registered between 13/9/2016 and 15/10/2016

Date Valid	Application No	Location and Proposal	Applicant and Agent's Name
31/8/2016	16/596/FUL	Hut 45, Access track to Fields 758 and 766-769, Portland Bill Erect replacement beach hut	Mr & Mrs Tom Hunnings Mr Richard Burgess
PTC Recommendation.....			
29/9/2016	16/609/FUL	4 Underhedge Gardens Erect single-storey extension	Mr Matthew Shepherd
PTC Recommendation.....			
29/9/2016	16/661/FUL	11-12 Cove Cottages Formation of car parking platform and garden rooms	Mr Christopher White
PTC Recommendation.....			
19/9/2016	16/668/FUL	20 Albert Terrace Erect single-storey rear extension	Mr O Finn Mr S McKechnie
PTC Recommendation.....			

21/9/2016	16/692/FUL	Public Conveniences, High Street, Southwell	Mr Lloyd
		Change of use to form a residential dwelling	Steven Jones Plan Design

PTC Recommendation.....

22/9/2016	16/693/OUT	Land to the rear of 132-144 Wakeham	Mrs J Long & Mrs M Millsott
		Outline application for the erection of two dwelling houses	Richard Burgess Associates Ltd

PTC Recommendation.....

28/9/2016	16/701/FUL	16 Killicks Hill	Mr Jonathan Dewar
		Demolition of existing sunroom and erection of replacement sunroom, reconfiguration of internal walls and construction of dormer window at second floor level	Mr Thomas Collins

PTC Recommendation.....

4/10/2016	16/719/FUL	Hut 1, Field 760, Portland Bill	Mr & Mrs P Gould
		Erect replacement beach hut	Mr Richard Burgess

PTC Recommendation.....

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Weymouth & Portland
Borough Council

Development Management

Head of Planning (Development Management and Building Control)
Jean Marshall

Please Contact: Chris Thompson
Direct Line: [REDACTED]

Email: [REDACTED]

13 October 2016

Mr I Looker
PORTLAND TOWN COUNCIL
3 FORTUNESWELL
PORTLAND
DT5 1LW

Dear Mr Looker,

Case Ref: WP/ENF/16/00191
Nature of Enquiry: Alleged non compliance with approved plans granted under planning permission WP/15/00616/FUL
Location: ADMIRALTY BUILDINGS, CASTLETOWN, PORTLAND, DT5 1BB

I acknowledge receipt of your representations concerning the above.

This matter will be investigated and I shall write to you again following my site inspection to confirm the situation and what action if any the Local Planning Authority will pursue.

If you have any questions regarding this letter please contact me.

Yours sincerely,

Chris Thompson

Chris Thompson
Enforcement Officer