

PORTLAND TOWN COUNCIL

Council Offices
Portland Community Venue
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24th June 2019

MARINE, ENVIRONMENT & TOURISM PARTNERSHIP

Dear Representative,

You are hereby invited to attend a **MEETING** of the **MARINE, ENVIRONMENT & TOURISM PARTNERSHIP**, to be held in **PORTLAND COMMUNITY VENUE** on **WEDNESDAY 3RD JULY 2019**, commencing at 7.00 pm when the business set out below will be transacted.

It is the Council's intention that all meetings of the Council and its Committees be recorded aurally.

Yours sincerely

Karon McFarlane
Town Clerk

AGENDA

1. **Chairman's Welcome**
2. **Election of New Chairman** – to accept nominations for a new Chairman and Deputy Chairman and nominate such.
3. **Apologies for Absence**
4. **Declarations of Interest** – to receive any declarations from members of the Partnership or Officers of pecuniary or non-pecuniary interests regarding matters to be considered at this meeting, together with a statement on the nature of those interests.
5. **Minutes of the Meeting Held on 6th March 2019** – to approve and sign (see attached).
6. **Change of Status of the MET Meeting**
 - a. **Change to Working Group**
 - b. **Draft Aims (See attached for discussion)**
 - c. **Relevant Organisations**
7. **Public Participation** – to allow questions or comments from the public on any item on the agenda.
8. **Neighbourhood Plan** - to receive a report from Mr. Andy Matthews.
9. **Events Diary** – to receive notification of any upcoming events.
10. **Brown Tailed Moths (Caterpillars)**
11. **Public Rights of Way** – to receive updates
12. **Standard Agenda Items** (by exception)
 - a. Disused Quarries
 - b. Litter and Fly-Tipped Material
 - c. Run-Down Areas
 - d. Open Spaces, Hedgerows, Footpaths and Dry-Stone Walls
 - e. Cycle Paths
13. **Date of Next Meeting**

The next meeting of the Marine, Environment and Tourism Partnership will be held on 6th November 2019.

Distribution List:

Chair	Portland Town Council
All Town Councillors	Portland Town Council
David Ackerley	Dorset Council
Lucie Bottell / Jen Reeves-Grey	Agincare / CRAB
Sue Lees	Chesil Equestrian Centre
Jane White	Crown Estates
Tara Hansford	Dorset Council Ranger Service
-	Dorset Wildlife Trust
Seb Brookes	EDEN Portland
Victoria Webbon	Land Trust
Geoff Peters	National Coast Watch Institution
Dr Annabel King	Natural Environment Team
Andy Matthews	Portland Community Partnership
Sandie Wilson / Frank Cox	Portland Port Ltd
Hannah Sofaer/Paul Crabtree	Portland Sculpture and Quarry Trust
Rod Wild	Portland Seafarers Support and Association for Portland Archaeology
Mike Deadman	Portland Tourist Information Centre
Geoff Proctor	The History Society
Peter Allam	Weymouth and Portland National Sailing Academy
Pam Boyce	Portland Museum
Doug Pigg	Friends of Victoria Gardens
June Morley	Friends of Easton
Rod Wild	Allotment Holders Association
Fi Rogers	Friends of the Library
-	RSPB
-	The Lighthouse Trust
-	Prison Museum
-	Stone Firms
-	Albion Stone
Danny Nash	Portland Stone
Chief Executive Officer	Comer Homes

Aims of the Marine, Environmental and Tourism Partnership

- To support the development of the Marine and Tourism Sectors on the Island.
- To support the improvement of Portland's Environment.
- To receive information on projects and to recommend funding support and initiatives where appropriate.
- To facilitate partnership working between members

PORTLAND TOWN COUNCIL

MARINE, ENVIRONMENTAL & TOURISM PARTNERSHIP MEETING HELD AT THE PORTLAND COMMUNITY VENUE ON WEDNESDAY 6TH MARCH 2019

PRESENT: Councillors Rob Hughes (Vice Chairman), Nowak, Draper and Wild; Mr Andy Matthews (Neighbourhood Plan Working Group)

IN ATTENDANCE: 5 members of the public.

1263 – CHAIRMAN'S WELCOME

Cllr. Hughes explained that in the absence of Cllr. Lees (the Chairman) he would Chair this evenings meeting.

1264 – APOLOGIES FOR ABSENCE

Apologies for absence were received from; Cllr. Lees, Cllr. Flack, Cllr. Atwell, Mr. Mike Deadman, Ms. Ruth Carpenter and Mr. Peter Allam.

1265 – DECLARATIONS OF INTEREST

No declarations of interest were received.

1266 – MINUTES OF THE MEETING HELD ON 5TH DECEMBER 2018

The minutes were formally agreed as a true and accurate record and signed by the vice Chairman.

1267 – MATTERS ARISING

Item 1248 – Portland Underground Hospital. No further news had been received about this to date.

Item 1250 – Neighbourhood Plan (NP) – Mr. Matthews wished to make it clear that even though the NP had been passed to the Planning Authority there would still be an opportunity for the public to make comments.

Item 1252 – Installation of a Defibrillator at the Council Offices – Cllr. Hughes informed the meeting that he had attended a Council meeting at Weymouth when the Chairman had suffered a heart attack and luckily there had been an auto defibrillator on site.

Cllr. Wild noted that no events diary had been included for discussion on the agenda and stated that there were two events that should be noted;

- a. The Portland Community Venue Open Day – to take place on 30th March 2019, and
- b. 1st April 2019 – Lighting of the Beacon to commemorate the demarcation of Weymouth and Portland Borough Council to become Weymouth Town Council and Portland Town Council.

1268 – PUBLIC PARTICIPATION

- a. Cllr. Kimber advised the meeting that he had, for a number of years, been the Chair of the Weymouth Port Health Committee. Due to the re-organisation of the Councils this committee was being wound up. He believed that there remained the need for

Portland Town Council (PTC) to be kept informed of issues which had previously been dealt with under the Port Health Committee, and he had put this in place. He further explained that under normal circumstances there would be nothing to be done but on occasion it may be necessary to act. He cited an instance where fishermen had been stopped from landing a catch as they were infected, and it was this type of extraordinary situation that PTC needed to be kept informed about. In addition, he believed that it would be prudent to ensure that a member of PTC be appointed as liaison for this advisory committee and available in the event that there was a requirement to provide a member to support any future Port Health Officers/Committee.

- b. Geoff Peters – Manager of Coast Watch. Told the meeting that he had been informed that there were a number of sink holes and a black substance around the cliffs. Mr. Peters advised that they had sent a drone up but had not been able to find any of the sink holes or substance that had been reported. Mr. Peters felt that it was not appropriate to simply dismiss the issues but felt that there was little more that could be done at Coast Watch. He stated that he had invited her to the look out (twice) to try and allay her fears but was now seeking advice and support from other organisations to understand what could be done to resolve the issue. Jane White stated that a member of the Court Leet was a geologist and had undertaken an investigation and had reported that there was nothing to be concerned about. She felt that it was a feature of Google Earth (shadowing) that might lead to a misinterpretation of the information being presented and that the general consensus was that the lady should be thanked for her concern, but that no further action should be taken. She further added that she was not aware of how often the coastline was monitored on official basis, but certainly on an unofficial basis it was very regularly monitored. Whilst it was agreed that no further action was required to investigate the issue, if further advice or support was required then the Ranger at DCC, a Mr. Bran Akers would be good point of contact.

1269. PORTLAND HOSPITAL

The Chairman informed the meeting that it had been the intention to have an update from Helen Persey (Dorset Health Care) on the situation regarding Portland Hospital. Unfortunately, because of the up coming elections and purdah Ms. Persey had been advised that it would not be appropriate for her to attend the meeting in person. She did, however, send an email and this was read out by the Chairman. A copy of this is attached at Annex A. It was agreed that Ms. Persey be invited to attend a meeting at a later date.

A discussion ensued regarding the enormous amount of support on the Island for the return of beds at the hospital and the emotional effects on Islanders of having to travel to receive medical support that required a stay in hospital. Ms Lewis pointed out that the email elicited a response and that this was a good opportunity to do just that. It was agreed that a response should be sent, and an action was put on the Clerk to generate an email to Ms. Persey to this effect.

Action on the Clerk to respond to Ms. Persey's email (see Annex A to these minutes)

1270. Neighbourhood Plan

Mr. Matthews informed the meeting that the plan had been approved by the Council to go forward to the local planning authority and that the action was with ACOM to complete the Habitat Regulation Plan. He was hopeful that the plan could be submitted to the local planning authority prior to the local government reorganisation as there was some concern that to delay would mean it getting lost in the process. He further advised that he was

currently working with the Authority to update the maps as there was a growing emphasis on green infrastructure. Following the completion of the Habitat Regulation Plan it would need to be submitted to Natural England but he remained hopeful that as they had previously submitted comments on an earlier draft there would be little to hold it up. Following this the Plan would go into a Regulation 16 consultation which would afford the public a further opportunity to comment.

1271 – Public Rights of Way

Mr. Matthews introduced the Port Compliance Officer from Portland Port, he went on to explain that there was still a desire to open what is referred to as the ‘missing link’ in part of the coast path recognizing that there were issues with erecting a fence that would provide security to Portland Port and the estimated cost of £180K, but explained that the economic cost would be more than offset by the extra tourism generated. The Portland Port Compliance Officer stated that it was the Company’s attitude was that, in principle they were supportive of the aspiration they felt that there needed to be a good deal more discussion on how it could be achieved before they were able to commit to the project. Whilst security was the main issue there were also concerns over retained liability as the landowner. The Chairman asked how this project could now be taken forward, and was told that the Port needed to have discussions with whomever was driving the Project, and proposed that the next step would be to undertake a feasibility study to a) understand where the route would go and b) the level of security required to satisfy Portland Port. Mr. Matthews felt that an initial step would be to secure funding to undertake the feasibility study. It was suggested that Portland Port could consider opening the route up for one day of the year to allow a few members of the public through, this request was not discounted and informed the meeting that it was being considered for historical purposes. Cllr Draper suggested that there was an amount of Community Infrastructure Levy (CIL) money available and that this might be a Project that would benefit from this money. He suggested that the Council be approached, together with other organisations to donate money to this Project.

A vote was taken to submit, to Full Council, a requirement to support a feasibility study and a commitment to allocate some of the CIL money to this Project. A unanimous vote in support of this action was returned.

1272 - Portland Resilience Plan

A review of the Portland Resilience Plan was undertaken, the Chairman noted that several changes had been made. Cllr Wild suggested that in addition to the information contained that it should also include an emergency contact number for the Council. He reiterated that this was intended to be for the use of residents in the event that services provided by the Council needed urgent rectification. There was a debate regarding an emergency number for the Portland Community Venue. The Clerk advised that there was a plan to buy a mobile phone and for each Councillor to hold the duty mobile phone for one month of the year; in essence to be the emergency point of contact. When available the phone number for the emergency phone number is to be advertised outside of the PCV and recorded in the Resilience Plan. With regard to the resilience plan it was proposed that a copy be added to PTC website, as a working document, and that the document be formally distributed once the new Mayor is in office.

A vote was taken, and unanimously agreed that the revised resilience plan be accepted and that the plan to be distributed as per the distribution list once the new Mayor had taken office.

1273 - Future Direction of the Partnership

A discussion was held on how up to date the current distribution list was with amendments being made to update the contact details where known.

1274 – Standard Agenda Items

- a. Disused Quarries – Andy Matthews advised that when he was doing the mapping he noticed that Jordan’s Mine and Inmothsay had been noted as aspirational areas for the quarry and nature park.
- b. Litter and Fly Tipped Material – In conjunction with fly tipping, Cllr. Draper asked whether there were any groups that were taking part in the Great British Spring Clean? He recognised that PTC had not felt able to take part but were willing to support any other groups that were. The Chairman stated that he had not heard of any groups taking part but advised that he was likely to be involved in a beach clean.
- c. Run Down Areas – The Chairman noted that the run-down house in High Street had been sold and that it was to be transferred to the Land Trust. Andy Matthews stated that whilst the final paperwork was still to be finalised he remained confident that the sale would be completed. Cllr Draper mentioned the Victoria Lodge which continued to deteriorate and the Jolly Sailor in Castletown which was a listed building was still for sale. It was agreed that it would be prudent to start lobbying new Councillors from day one on action on run-down buildings.
- d. Open Spaces, Hedgerows, Footpaths and Dry-Stone Walls – The Chairman thanked Jane White (Crown Estates) for the splendid job that had been undertaken in repairing the dry-stone walls on the road out to Portland Bill.

The Chairman asked what was happening regarding a strategy for removing caterpillars. Cllr. Wild explained that the strategy was for nothing to be done until the Autumn when the nests should be cut out by hand and burnt.

- e. Cycle Paths – No issues were raised.

Ms Lewis asked whether there was any further information available on the underground hospital? Andy Matthews stated that there was a website update and that he had spoken to Ashley Smith but that he was not aware of any current news. The Chairman stated that the Council had long held the view that they would like to see it become a museum and still supported that view.

1275 – Date of Next Meeting

The next meeting of the Marine, Environmental and Tourism Partnership will be held on 5th June 2019 starting at 7:00pm at the Portland Community Venue.

Note: The meeting due to be held on 5th June 2019 was re-scheduled for 3rd July 2019; the venue and time remain unchanged.

Signed..... Date.....

(Chairman)

Portland Community Emergency Plan.

Plan updated on 7th March 2019

Plan collated by Portland Town Council

If you are in immediate danger call 999

Plan distribution list

Name	Role	Phone number/email address	Issued on
Karon McFarlane	Portland Town Council Town Clerk	01305 821638 clerk@portlandtowncouncil.gov.uk	27 th Feb 2019
J Rice	WPBC Emergency Planning	jrice@dorset.gov.uk	
Katy Pascoe Jackie Carpenter	Island Community Action	01305 823789 Office@islandcommunityaction.org.uk	TC 5/2/18 Would like copy
Mrs S Cocking	Town Mayor of Portland	07830 971934 susancocking59@gmail.com	Copy TBS
Chair	Portland Community Partnership	portlandcommunitypartnership@gmail.com or via the Facebook Page	Copy TBS
Emergency Refuge Centres	Various Contacts	See pages 7 and 8 Redacted Copy	Copy TBS
Tophill Library	Public Viewers	Redacted copy	Copy TBS
Donna George	DCC Emergency Planning	01305 224659 Pager 07771 624125 Donna.george@dwfire.org.uk	Copy TBS
Dorset Civil Contingency Unit		01305 229044 ccuadmin@dorset.gov.uk	
Animal Health	Principal Trading Standards Offices Animal Health Officer	01305 224475 tradingstandards@dorsetcc.gov.uk	New details Copy to be sent
Pauline Wilks	Lead Portland MIU, Portland Hospital	01305 860111 Pauline.wilks@dhuft.nhs.uk	Copy TBS Emailed 7/2/18
Environment Agency	24hrs Floodline	0345 9881188	Discussed 9/1/18 Copy TBS
Environment Agency hot-line	24hrs incident line	0800 807060	Discussed 9/1/18 Copy TBS

Plan amendment list

Date of amendment	Date for next revision	Details of changes made	Changed by
1 st October 2013	May 2014	Names and contact details	P Hamblin
3 rd November 2015	June 2016	Adding/checking names and contact details. Also updates to risks.	C Bennett
4 th January 2016	June 2016	Pauline Wilks added Head of Portland MIU	C Bennett
5 th May 2018	June 2019	Distribution list and plan updated	C Richards
27 th February 2019	June 2019	Minor amendments to names and contact details.	K McFarlane
7 th March 2019	July 2019	Minor amendments to names and contact details.	K McFarlane

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Local risk assessment

Risks	Impact on community	What can the Community Emergency Group do to prepare?
Main road (causeway) to island becoming inaccessible.	<p>Shortage of supplies</p> <p>Emergency services being cut off</p>	<p>Ensure local supermarkets are aware of plan and their responsibility.</p> <p>Ensure Health Centres and out of hours medical centre, Immediate Care Centre, Portland Community Hospital are aware of plan and their responsibilities.</p> <p>Police Training Helicopter.</p>
Gas or fuel leak from Portland Port area.	Evacuation of local area	Ensure that communal rest/safe areas for evacuation are informed and prepared: community halls, church halls, etc.
Marine disasters – oil spillage from tankers	Oil spill, oil washed up on beaches	Ensure Community volunteers up to date: RSBP, Weymouth
Marine disasters – shipwreck and rescue	Crew and passengers	Ensure Safe places for rescued to shelter, police and border agency informed.
Discovery of explosive devices	Evacuation	Ensure Safe places and shelter area made safe.
Disease outbreak on farmland	Isolation of area	Adhere to isolation rulings. Raise awareness. E.g.: Fancy's Farm – temporary water supply would be needed. In the event of an outbreak of animal related disease, vehicle disinfection points to be established by Chesil Beach Centre.
Nuclear Accidents – Visiting submarines	Evacuation Medical Treatment	marine@portland-port.co.uk

Local skills and resources assessment

Skill/Resource (number for map ref)	Who?	Contact details	Location	When might be unavailable?
St John Ambulance Centre (1) Blankets, First Aid supplies, shelter	Terry Shakespeare	01305 820888	Easton Street	Ring the Centre or Terry in case of emergency
Island Community Action (2) 8-seater disabled minibus, 60 volunteers listed for various tasks	Katy Pascoe	01305 823789	Easton Square	Ring Katy at various times for various volunteers
Supermarkets (4) Water & food supplies	Tesco Co-op Co-op Co-op	0345 026 9666 01305 826346 01305 820148 01305 820147	Easton Weston Easton Fortuneswell	7am-11pm 7am-10pm 7am-10pm 7am-10pm
St John's Church Hall (5) St Andrew's Church Hall Disabled access and toilets Candles	Rev Gomm	01305 820103 01305 826864	Fortuneswell Southwell	Anytime
Pennsylvania Castle (6) 2 large rooms, minibus and small plant. Lots of space in garden emailed13/2/18	Chris Holleyoak (MD) Jo Peters (Castle Mgr)	01305 820659 07920 549175	Wakeham	Anytime

Fancy's Farm (13) Amateur radio equipment	Jon Ilsley	07810 485351 animals@fancysfarm.co.uk	The Old Radio Station	Anytime
Environment Agency	Steve Brown Bob Naeger	01305 824096 07765353394 01305 820636 07921 522680	Local Flood Wardens - Chiswell	Anytime
Chesil Equestrian	Sue Lees	01305 823719 07976 661838	Weston and Southwell	Anytime

Key locations identified with emergency services for use as places of safety

Building	Location	Potential use in an emergency	Contact details of key holder
St John Ambulance Hall (1)	Easton Lane	Rest Centre/safe place, blankets, first aid supplies, toilets, kitchen	Terry Shakespeare 01305 820888
Atlantic Academy Maritime House	Southwell Business Park	Rest Centre, toilets	Elaine Clayton Tel: 01305 820262 Ext: 230 eclayton@atlantic-aspirations.org
The Verne Learning Centre and the Jailhouse Café (8)	Verne Citadel, HMP The Verne	Rest Centre, toilets, kitchens	Café Manager 01305 825186 The Verne Switchboard 01305 825000
St John's Church Hall (5) Written to 12/2/18 to check	Fortuneswell	Rest Centre	Rev Tim Gomm 01305 820103 Roger McColm 01305 826864
Portland Town Council Offices (9)	Portland Community Venue, Three Yards Close, 821638	Admin/command suite, kitchens, toilets, offices, large hall, small rooms	01305 821638
St Andrew's Church Hall (5) Written to 12/2/18 to check	Avalanche Rd Southwell	Rest Centre	Rev Tim Gomm 01305 820103
Easton Methodist Hall & Salvation Army (10)	Easton Square	Rest Centre, toilets, kitchen	Pastor Dave Farmer 07766021359 Heather Clay 01305 861152
Community 2000 Hall (11)	Straits, Easton	Rest Centre, toilets, kitchen	Carol Callis 01305 860845 07722 993274

Emergency contact list

Name: Cllr. Charlie Flack – Mayor of Portland
Mobile: 07845 216915
Email councillor_flack@hotmail.com
Address: 46 Wheatlands, Southwell, Portland, DT5 2EB
Name: Cllr. Sue Cocking – Deputy Mayor
Mobile: 07830 971934
Email: susancocking59@gmail.com
Address: 72 Weston Street, Weston, Portland, DT5 2DQ
Name: Katy Pascoe
Tel: 01305 823789
Email: office@islandcommunityaction.org.uk
Address: Island Community Action, Easton Square, Portland
Name: Andy Matthews
Tel: 07580 492896
Email: portlandcommunitypartnership@gmail.com
Address: Portland Community Partnership
Environment Agency - 24-hour flood line
Tel: 0345 9881188
Email: floodwessex@EA.gov.uk
Environment Agency - 24 Incident line
Tel: 0800 807060

List of community defibrillators

Doctors' Surgery	Underhill and Easton
Portland Hospital	Underhill
St Johns Mobile Defib.	St Johns
Wall of St John's building	Easton
Vintage 7 – wall	Easton
Masonic Hall	Victoria Square, Underhill
Coastwatch Wall	The Bill
Tesco's Easton	On wall at Customer service/toilets
Atlantic Academy,	Southwell
St Georges School	Easton
The Verne	
HMPYOI Portland	The Grove
Albion Stone x 2	Works and Mine
Foyle Bank	Easton
Football Club (Portland United)	Grove Road

List of community organisation that may be helpful in identifying vulnerable people or communities in an emergency

Organisation	Name and role of contact	Phone number
Island Community Action	Katy Pascoe	01305 823789
St John Ambulance	Terry Shakespeare	01305 820888
Police Community Support	Chrissie Plumley	Dial 101 Ask for Portland Community Support
Portland Community Hospital & Minor Injuries	Reception	01305 860111
Royal Manor Healthcare Centre	Reception	01305 820422
Portland Fire Station	Bob Terrey	01305 252600
DORSAR	Colin Poulter	

First steps in an emergency

[Use this space to add the steps to be followed in when the plan is activated]

	Instructions	Tick
1	Call 999 (unless already alerted)	
2	Ensure you are in no immediate danger	
3	Contact the first name on the Emergency Contact List and be prepared to meet to discuss the situation	
4	If necessary, assist in arranging evacuation from the area to listed safe places of shelter	
5	Remain in contact with police liaison officer regarding the situation, keep evacuees informed wherever possible	
6	Act as a communication point or single point of contact in relaying information between group	
7		
8		
9		
10		

Community Emergency Group first meeting agenda

Date:

Time:

Location:

Attendees:

1. What is the current situation?

Type of emergency:

Location of the emergency. Is it near a school, a vulnerable area, a main access route, Is there a threat to life? Has electricity, gas or water been affected?
Are there any vulnerable people involved: Elderly, Families with children?

What resources do we need?

Food, Off-road vehicles, Blankets, Shelter, generators,

2. Establishing contact with the emergency services

3. How can we support the emergency services?

4. What actions can safely be taken?

5. Who is going to take the lead (SPOC) for the agreed actions?

6. Any other issues?

Actions agreed with emergency responders in the event of an evacuation

1. Help police/local authority with door knocking
2. Tell emergency services who might need extra help to leave their home
3. Maintain contact with emergency services liaison officers and affected groups or individuals
4. Nominate person/people to be a Single Point of Contact and/or commander, (usually the first on scene but can be handed over).

Any other information

Culverwell Mesolithic Site

The site is covered with a hut. However, in the event of a fire, the unique archaeological site beneath the hut needs protection from water damage.

DEFRA Help Line 03459 335577 (Monday – Friday 8 – 6)

DORSAR Local Search and rescue – 2 members live on Portland