

PORTLAND TOWN COUNCIL

Council Offices
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27th May 2015

Dear Councillor

You are hereby summoned to attend an **ADDITIONAL MEETING** of **PORTLAND TOWN COUNCIL**, to be held in the **PETER TRIM HALL, ST GEORGE'S CENTRE, PORTLAND**, on **WEDNESDAY, 3RD JUNE 2015**, commencing at 6.45 pm when the business set out below will be transacted.

It should be noted that it is the Council's intention that all meetings of the Council and its Committees be recorded aurally.

Yours faithfully

Ian Looker
Town Clerk

A G E N D A

- 1. Prayers**
- 2. Apologies for Absence**
- 3. Declarations of Interest** – to receive any declarations from Councillors or Officers of personal or prejudicial interests regarding matters to be considered at this meeting, together with a statement on the nature of those interests.
- 4. Open Forum – Public Half-Hour**
- 5. Venues for Meetings of the Council and its Committees** – under Standing Order 36(a), at the request of Cllrs. Chadwick, Hughes, Lees and Reynolds, to review decisions made at the Town Council meeting of 26th May 2015 regarding meeting venues.
- 6. Date of Next Meeting**
The next scheduled meeting of the Town Council is due to take place on Wednesday, 17th June 2015, starting at 7.00 pm.