

PORTLAND TOWN COUNCIL

Council Offices
Fortuneswell
PORTLAND
Dorset
DT5 1LW

E-mail: portlandtowncncncl@btconnect.com
Tel: 01305 821638

9th October 2013

Dear Councillor

You are hereby summoned to attend the **MEETING of PORTLAND TOWN COUNCIL**, to be held at **THE COUNCIL OFFICES, FORTUNESWELL, PORTLAND**, on **WEDNESDAY, 16TH OCTOBER 2013**, commencing at 7.00 pm when the business set out below will be transacted.

Yours faithfully

Ian Looker
Town Clerk

A G E N D A

- 1. Prayers**
- 2. Apologies for Absence**
- 3. Declarations of Interest** – to receive any declarations from Councillors or Officers of personal or prejudicial interests regarding matters to be considered at this meeting, together with a statement on the nature of those interests.
- 4. Open Forum**
 - a) Police Question Time
 - b) Public Half-Hour
 - c) Reports from Borough and County Councillors
- 5. Minutes of the Town Council Meeting Held on 18th September 2013** (attached)
- 6. Minute Update and Matters Arising from the Minutes** (see attached)
- 7. Town Mayor's Announcements**
- 8. Written Questions for the Mayor**
- 9. Financial Matters**
 - a) Payments for Authorisation (to follow)
 - b) 2013/14 Financial Report to 30th September 2013 (attached)
 - c) Local Services Support Grant – to receive a report from the Clerk (attached)
- 10. Council Grants, 2013/14** – to consider the applications received (see separate attachment)
- 11. Review of Council Procedures** – to consider further action (see attached)
- 12. Island Caretaker**
 - a) to receive reports from the Chair of the Working Group and Clerk, and consider further action
 - b) to consider the purchase of additional workwear

13. **Cheyne Weares** – to receive reports from the Island Caretaker and Clerk and consider a response (see attached)
14. **Website Working Group** – to receive a report from Cllr. Matthews and consider a response (see attached)
15. **Meeting with Borough Council Officers** – to receive a report from the Clerk (attached)
16. **Neighbourhood Plan Working Group Meeting, 9th October 2013** – to consider the following:-
RECOMMENDED – that the Town Council allocate a suitable budget to support the progress of the Neighbourhood Plan
17. **Christmas Lights Competition, 2013** – to consider holding the event (report of Clerk to follow)
18. **Dorset Association of Parish and Town Councils AGM** – to consider the following motions:-

From Wareham St. Martin Parish Council:

‘DAPTC requests NALC to lobby the government in order to secure financial aid for Dorset County Council to supply bus/train passes for young people aged 16-18 years old, now that it is mandatory for them to remain in some form of full-time education, and currently concessionary fares cease at 16 years of age.’

From Chideock Parish Council:

‘Given that the Countryside and Rights of Way Act 2000 confirmed that the importance and protection of Areas of Outstanding Natural Beauty are equivalent to those of National Parks, and that the National Planning Policy Framework states that AONBs and National Parks have equal status when it comes to planning consent and other sensitive issues, this meeting asks that, for planning applications within an AONB, the AONB partnership is a statutory consultee.’

19. **Reports from Representatives to Outside Bodies and Voluntary Posts**

20. Exclusion of Press & Public

“That pursuant to the provisions of Section 1(2) of the Public Bodies (Admission to Meetings) Act 1960, the press and public be excluded from the meeting for the following item(s), by reason of the confidential nature of the business to be transacted.”

21. Date of Next Meeting

The next scheduled meeting of the Council is due to take place on Wednesday, 13th November 2013, starting at 7.00pm.