

PORTLAND TOWN COUNCIL

Council Offices
Fortuneswell
PORTLAND
Dorset
DT5 1LW

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6th November 2013

Dear Councillor

You are hereby summoned to attend the **MEETING of PORTLAND TOWN COUNCIL**, to be held at **THE COUNCIL OFFICES, FORTUNESWELL, PORTLAND**, on **WEDNESDAY, 13TH NOVEMBER 2013**, commencing at 7.00 pm when the business set out below will be transacted.

Yours faithfully

Ian Looker
Town Clerk

A G E N D A

- 1. Prayers**
- 2. Apologies for Absence**
- 3. Declarations of Interest** – to receive any declarations from Councillors or Officers of personal or prejudicial interests regarding matters to be considered at this meeting, together with a statement on the nature of those interests.
- 4. Open Forum**
 - a) Police Question Time
 - b) Public Half-Hour
 - c) Reports from Borough and County Councillors
- 5. Emerging Local Plan** – presentation by Paul Derrien, Weymouth & Portland Borough Council, on the exception site policy for affordable housing
- 6. Minutes of the Town Council Meeting Held on 16th October 2013** (attached)
- 7. Minute Update and Matters Arising from the Minutes** (see attached)
- 8. Town Mayor's Announcements**
- 9. Written Questions for the Mayor**
- 10. Financial Matters**
 - a) Payments for Authorisation (to follow)
 - b) 2013/14 Financial Report to 31st October 2013 (attached)
- 11. Review of Council Structures** – to consider the latest report produced by members (attached)
- 12. Minerals** – to decide whether to reintroduce some form of committee or working group and, if so, who should be members and other necessary details

- 13. Replacement Flagpole and Flag** – to consider purchase
- 14. Neighbourhood Plan Working Group, 6th November 2013**
 - to consider the following recommendations:-
 - (a) that the name of the Group be changed to Neighbourhood Plan Management Group
 - (b) that a new Group be constituted, consisting predominantly of members of the public and named Neighbourhood Plan Working Group, to draw up a Neighbourhood Plan for the Island
 - (c) that Mr Paul Weston's quotation to provide planning consultancy services in connection with the Plan for the sum of £5,500 be accepted (see attached)
- 15. Reports from Representatives to Outside Bodies and Voluntary Posts**
- 16. Exclusion of Press & Public**

“That pursuant to the provisions of Section 1(2) of the Public Bodies (Admission to Meetings) Act 1960, the press and public be excluded from the meeting for the following item(s), by reason of the confidential nature of the business to be transacted.”
- 17. Date of Next Meeting**

The next scheduled meeting of the Council is due to take place on Wednesday, 18th December 2013, starting at 7.00pm.