

PORTLAND TOWN COUNCIL

Council Offices
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8th June 2016

Dear Councillor

You are hereby summoned to attend the **TOWN COUNCIL MEETING**, to be held in **PETER TRIM HALL, ST. GEORGE'S CENTRE, REFORNE**, on **WEDNESDAY, 15TH JUNE 2016**, commencing at **7.00 pm** when the business set out below will be transacted.

It should be noted that it is the Council's intention that all meetings of the Council and its Committees be recorded aurally.

Yours faithfully

Ian Looker
Town Clerk

AGENDA

- 1. Chairman's Welcome**
- 2. Prayers**
- 3. Apologies for Absence**
- 4. Declarations of Interest** – to receive any declarations from Councillors or Officers of personal or prejudicial interests regarding matters to be considered at this meeting, together with a statement on the nature of those interests.
- 5. Open Forum**
 - a) Police Question Time
 - b) Public Half-Hour
 - c) Reports from Borough and County Councillors
- 6. Minutes of the Annual Town Council Meeting (Mayor-Making), 17th May 2016 and the Adjourned Town Council Meeting, 18th May 2016** (if available)
- 7. Minute Update and Matters Arising from the Minutes** (see Item 6)
- 8. Written Questions for the Chairman**
- 9. Town Mayor's Announcements**
- 10. Financial Matters**
 - a) **Payments for Authorisation** (to follow)
 - b) **Annual Return, 2015/16** – to approve (to follow)
 - c) **Auditor's Final Report, 2015/16** – to consider (to follow)
 - d) **High Interest Account** – to receive a report from Cllr. Cocking on opening a new account
- 11. Council Offices** – to receive update reports and consider any actions necessary concerning:-
 - a) **Financial Offer from Weymouth & Portland Borough Council**
 - b) **All Auctions Held**
 - c) **Exit Strategy Working Group**

12. Exclusion of Press & Public (discretionary)

“That pursuant to the provisions of Section 1(2) of the Public Bodies (Admission to Meetings) Act 1960, the press and public be excluded from the meeting for Agenda Item(s) ... by reason of the confidential nature of the business to be transacted.”

13. Date of Next Meeting

The next scheduled meeting of the Town Council is due to take place at the Peter Trim Hall on Wednesday, 13th July 2016, starting at 7.00 pm.