

## PORTLAND TOWN COUNCIL

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10<sup>th</sup> June 2015

Dear Councillor

You are hereby summoned to attend the **TOWN COUNCIL MEETING**, to be held in **PETER TRIM HALL, ST. GEORGE'S CENTRE, REFORNE, PORTLAND**, on **WEDNESDAY, 17<sup>TH</sup> JUNE 2015**, commencing at 7.00 pm when the business set out below will be transacted.

It should be noted that it is the Council's intention that all meetings of the Council and its Committees be recorded aurally.

Yours faithfully

Ian Looker  
Town Clerk

## **A G E N D A**

- 1. Prayers**
- 2. Apologies for Absence**
- 3. Declarations of Interest** – to receive any declarations from Councillors or Officers of personal or prejudicial interests regarding matters to be considered at this meeting, together with a statement on the nature of those interests.
- 4. Open Forum**
  - a) Police Question Time
  - b) Public Half-Hour
  - c) Reports from Borough and County Councillors
- 5. Minutes** – to confirm the minutes of the following meetings
  - a) Finance & Resources Committee, 11<sup>th</sup> February 2015
  - b) Annual Town Meeting, 8<sup>th</sup> April 2015
  - c) Annual Town Council Meeting, 20<sup>th</sup> May 2015
  - d) Adjourned Town Council Meeting, 26<sup>th</sup> May 2015 (all attached)
  - e) Additional Town Council Meeting, 3<sup>rd</sup> June 2015
  - f) Additional Town Council Meeting, 10<sup>th</sup> June 2015 (both to follow)
- 6. Minute Update and Matters Arising from the Minutes**
- 7. Town Mayor's Announcements**
- 8. Written Questions for the Mayor**
- 9. Financial Matters**
  - a) Payments for Authorisation (to follow)
  - b) 2015/16 Financial Report to 31<sup>st</sup> May 2015 (to follow)
  - c) Annual Return, 2014/15 (to follow)
- 10. Standing Orders** – to consider the current draft of new Standing Orders (to follow)
- 11. Future Direction of the Council** – to take note of the alternatives presented in the staffing review and determine an outline strategy for the Council (see attached)

12. **Staffing Review** – to appraise decisions previously taken by the Council on some of the Review’s recommendations and consider those recommendations where no decision had previously been taken (see attached)
13. **Council Review, Proposals for the Future** – to consider the quotation received and decide what action to take on it (see attached, including confidential appendices)
14. **Motion Concerning Council Staff** – to consider the following motion proposed by Cllr. Chadwick: “that this Council records its thanks to the staff for their work during the previous term of the Council.”
15. **Gardening Competition, 2015** – to review the response received (see attached)
16. **Current Issues for Finance Representatives** – to consider an offer from former Councillor Andy Matthews (attached)
17. **Neighbourhood Plan** – to receive a report from Mr Matthews concerning future work and funding
18. **Tourism Strategy** – to consider the Marine & Environment Partnership Meeting, 4<sup>th</sup> March 2015 recommendation that the draft strategy presented be adopted as a working document (see attached)
19. **Transparency and Accountability Regulations** – to note the changes taking place from 1<sup>st</sup> April 2015 (see attached)
20. **Councillors’ News from the Wards** – to receive reports
21. **Reports from Representatives to Outside Bodies and Voluntary Posts**
22. **Exclusion of Press & Public** (discretionary)  
“That pursuant to the provisions of Section 1(2) of the Public Bodies (Admission to Meetings) Act 1960, the press and public be excluded from the meeting for Agenda Item(s) ... by reason of the confidential nature of the business to be transacted.”

**23. Date of Next Meeting**

The next scheduled meeting of the Town Council is due to take place on Wednesday, 15<sup>th</sup> July 2015, starting at 7.00 pm.