

## PORTLAND TOWN COUNCIL

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5<sup>th</sup> February 2014

Dear Councillor

Because of logistical problems due to the closing of the Beach Road and on the advice of the public bodies involved in that decision, the Town Mayor decided to postpone the additional Town Council meeting scheduled for 5<sup>th</sup> February 2014.

Therefore you are hereby summoned to attend an additional **MEETING of PORTLAND TOWN COUNCIL**, to be held at **ALL SAINTS' CHURCH, EASTON, PORTLAND**, on **TUESDAY, 11<sup>TH</sup> FEBRUARY 2014**, commencing at 7.00 pm when the business set out in the agenda for 5<sup>th</sup> February 2014 will be transacted.

The meeting is intended to complete the agenda items left over from the meeting of 15<sup>th</sup> January 2014 and some items consequent thereon.

Yours faithfully

*I. D. Looker*

Ian Looker  
Town Clerk

## A G E N D A

1. **Prayers**
2. **Apologies for Absence**
3. **Declarations of Interest** – to receive any declarations from Councillors or Officers of personal or prejudicial interests regarding matters to be considered at this meeting, together with a statement on the nature of those interests.
4. **Open Forum**
  - a) Police Question Time
  - b) Public Half-Hour
  - c) Reports from Borough and County Councillors
5. **Minutes of the Town Council Meeting Held on 15<sup>th</sup> January 2014** (attached)
6. **Minute Update and Matters Arising from the Minutes of the Meetings Held on 18<sup>th</sup> December 2013 and 15<sup>th</sup> January 2014** (see attached)
7. **Town Mayor's Announcements**
8. **Written Questions for the Mayor**
9. **Council Budget and Precept, 2014/15** – to deal with the following business:-
  - a) formally to receive a petition**, “in protest against the proposed rise in the Town Council precept.”
  - (b) to consider the following motion:-**  
“Special resolution in accordance with SO36: ‘to rescind the resolved decision (sic) as described in minute 2517 in the minutes of the council meeting held on the 18th of December. to rescind any resolved decision made in regard of agenda item 13 at the council meeting of 15th of January.’ The four members calling for this special resolution are, Cllr T Munro, Cllr A Munro, Cllr E Munro-Price, Cllr I Munro-Price. The effect will be, if accepted on the Agenda and members agree to rescind resolutions as per the special resolution, that budget setting could be part of the Feb 5 meeting.”

If the above motion is carried the business of the meeting proceeds to item (c). If the motion is lost the proposed precept remains at £501,465 and business proceeds to item (d).

**c) to decide on a provisional precept amount**

Cllr. Ray Nowak has submitted the following motion:-

“That the Precept for Portland Town Council should be set at 2% for 2014/15. This will take a band D from £14.73 to £15.02.”

If this motion is carried the next motion falls and business proceeds to item (d). If the motion is lost business proceeds to the following motion.

Cllrs. Ames, Barton and Matthews have submitted this motion:-

“that the Band D Council Tax charge be increased to “21.00 for 2014/15, a rise of 42.6% that amounts to a precept of £70,205.” (Councillors’ supporting paper attached to 5<sup>th</sup> February agenda)

**d) to set the Council’s budget for 2014/15**

**e) to determine the exact amount of the Council’s precept for 2014/15.**

10. **Council Grant Awards, 2013/14** – to consider a report from the Clerk on one of the grants made (separate confidential attachment)
11. **Financial Matters**
  - a) Payments for Authorisation (to follow)
  - b) 2013/14 Financial Report to 31<sup>st</sup> December 2013 (attached)
12. **Review of Council Structures** – to receive a report from the Clerk and consider further decisions (see attached)
13. **Transfer of Services to the Town Council** – to consider the following motion proposed by Cllr. Nowak:-  
The Finance & Resources Committee should be tasked to open discussions with Borough officers as to the potential transfer of some services to Portland Town Council.

There needs to be a clear examination of the key facts, costs and potential risks of taking on more services as there will be budget implications as to future precept levels.

We need a firm indication from the Borough as to what assistance might be expected in moving these services across to the Town. The assistance could be in financial and officer support over a phased period to ensure that the financial and capacity issues are planned for in advance.

The Finance & Resources Committee should make recommendations to Full Council by no later than September 2014 and if agree then to work on budget implications for 2015.

- 14. Neighbourhood Plan Overtime and Staff Resources** – to consider a report by the Clerk on staff overtime worked (attached)
- 15. Island Caretaker: Disposal of Rubbish** – to receive a report from the Clerk (attached)
- 16. Reports from Representatives to Outside Bodies and Voluntary Posts**
- 17. Exclusion of Press & Public**  
“That pursuant to the provisions of Section 1(2) of the Public Bodies (Admission to Meetings) Act 1960, the press and public be excluded from the meeting for the following item(s), by reason of the confidential nature of the business to be transacted.”
- 18. Date of Next Meeting**  
The next scheduled meeting of the Council is due to take place on Wednesday, 19<sup>th</sup> February 2014, starting at 7.00pm.