

PORTLAND TOWN COUNCIL

Council Offices
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28th October 2015

Dear Councillor

You are hereby summoned to attend an **ADDITIONAL MEETING** of **PORTLAND TOWN COUNCIL**, which has been requested by Cllrs. Glenn Chadwick and Sue Lees under Council Standing Order 6(b). It will be held in the **PETER TRIM HALL, ST. GEORGE'S CENTRE, REFORNE, PORTLAND**, on **WEDNESDAY, 4TH NOVEMBER 2015**, commencing at **7.00 pm**, when the business set out below will be transacted.

It should be noted that it is the Council's intention that all meetings of the Council and its Committees be recorded aurally.

Yours faithfully

Ian Looker
Town Clerk

A G E N D A

- 1. Prayers**
- 2. Apologies for Absence**
- 3. Declarations of Interest** – to receive from Councillors or Officers any declarations of pecuniary or non-pecuniary interests regarding matters to be considered at this meeting, together with a statement of the nature of those interests
- 4. Public Participation** – to hear and consider comments and questions from members of the public for up to three minutes each for each speaker. These should refer to agenda items only.
- 5. Budget and Precept, 2016/17** – to consider the following motion proposed by Cllr. Chadwick, “that the Council set up a Budget & Precept Working Group, consisting of the five members who underwent the recent DAPTC training course on budgets & precepts, namely Councillors Atwell, Chadwick, Cocking, Flack and Lees. This group will prepare and arrange the forthcoming year’s precept.”
- 6. Exclusion of Press and Public** (discretionary)
“That pursuant to the provisions of Section 1(2) of the Public Bodies (Admission to Meetings) Act 1960, the press and public be excluded from the meeting for Agenda Item(s) ... by reason of the confidential nature of the business to be transacted.”
- 7. Date of Next Meeting**
The next scheduled meeting of the Town Council is due to take place on Wednesday, 18th November 2015, starting at 7.00 pm.