

PORTLAND TOWN COUNCIL

Council Offices
Fortuneswell
PORTLAND
Dorset
DT5 1LW

E-mail: portlandtowncncncl@btconnect.com

Tel: 01305 821638

7th August 2013

Dear Councillor

You are hereby summoned to attend the **MEETING of PORTLAND TOWN COUNCIL**, to be held at **THE COUNCIL OFFICES, FORTUNESWELL, PORTLAND**, on **WEDNESDAY, 14TH AUGUST 2013**, commencing at 7.00 pm when the business set out below will be transacted.

Yours faithfully

Ian Looker
Town Clerk

A G E N D A

- 1. Prayers**
- 2. Apologies for Absence**
- 3. Declarations of Interest** – to receive any declarations from Councillors or Officers of personal or prejudicial interests regarding matters to be considered at this meeting, together with a statement on the nature of those interests.
- 4. Open Forum**
 - a) Police Question Time
 - b) Public Half-Hour
- 5. Minutes of the Town Council Meeting Held on 17th July 2013** (attached)
- 6. Minute Update and Matters Arising from the Minutes** (see attached)
- 7. Town Mayor's Announcements**
- 8. Written Questions for the Mayor**
- 9. Financial Matters**
 - a) Payments for Authorisation (to follow)
 - b) 2013/14 Financial Report to 31st July 2013 (attached)
- 10. Co-option of Councillors** – to co-opt two new Councillors, one each for Tophill West and Underhill Wards
- 11. Island Caretaker** – to receive a report from the Chair of the Working Group and consider further action
- 12. Neighbourhood Plan** – to receive reports and consider further action
- 13. Portland Bill Visitor Centre** – to receive reports on the recent meeting with the Crown Agent and Trinity House and consider a response

14. **Council Website** – to consider the costings provided by the developer and the comments of the Clerk

15. **Exclusion of Press & Public**
“That pursuant to the provisions of Section 1(2) of the Public Bodies (Admission to Meetings) Act 1960, the press and public be excluded from the meeting for the following item(s), by reason of the confidential nature of the business to be transacted.”

16. **Date of Next Meeting**
The next scheduled meeting of the Council is due to take place on Wednesday, 18th September 2013, starting at 7.00pm.